

Hanoi, April 4, 2025

INFORMATION DISCLOSURE

Text: document of the 2025 Annual General Meeting of Shareholders

**To: - State Securities Commission
- Hanoi Stock Exchange**

Company: **BIG INVEST GROUP JOINT STOCK COMPANY**

Stock code: **BIG**

Head office: 62/6 Khuc Thua Du, Dich Vong Ward, Cau Giay District, Hanoi.

Phone: 0911 888 842 Fax: 0911 888 842

Information discloser: Ms. Tran Thi Mua Thao – Position: General Director

Phone: 0979691166

Type of disclosure: ☐ 24 hours ☐ 72 hours ☒ Unusual
☐ On Request ☐ Periodically

Content of information disclosure: Notice of invitation to the meeting and documents of the 2025 Annual General Meeting of Shareholders.

This information has been published by the Company on the Company's website at the link: <https://biginvestgroup.vn>, disclosure section from 04/4/2025. We would like to commit that the information published above is true and fully responsible before the law for the content of the published information.

*** Attached documents:**

Documents of the 2025 Annual General Meeting of Shareholders.

**REPRESENTATIVE OF THE
ORGANIZATION/LEGAL
REPRESENTATIVE/PERSON OF THE UQ**



TỔNG GIÁM ĐỐC
Trần Thị Mua Thao

Ha Noi, ..., April, 2025



NOTICE OF MEETING INVITATION

ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025

To: Esteemed Shareholders of Big Invest Group Joint Stock Company

The Board of Directors of Big Invest Group Joint Stock Company (Stock Code: BIG) cordially invites esteemed shareholders to attend the Annual General Meeting of Shareholders 2025 ("Meeting") in an online format, organized as follows:

1. **Time:** From 8:30 AM, Sunday, April 27, 2025.
2. **Meeting Administration Location:** BIG Can Tho Hotel Building, No. 31-33 Tran Quang Khai, Cai Khe Ward, Ninh Kieu District, Can Tho City
- 3.
4. **Meeting Agenda and Documents:** Detailed content, agenda, documents, and participation instructions will be published on the company's website at <https://biginvestgroup.vn> and the online meeting system at <https://ezgsm.fpts.com.vn> no later than April 4, 2025, and will be updated before the meeting date (if any).

5. Conditions and Methods of Participation in the Online Meeting

5.1. Conditions for Participation:

- All shareholders holding BIG shares whose names are on the shareholder list as of March 28, 2025, provided by the Vietnam Securities Depository and Clearing Corporation (VSDC).

Proxy Participation:

- Shareholders may authorize a representative to attend the meeting by preparing a Power of Attorney in accordance with civil law regulations or using the Power of Attorney form available on the company's website. Alternatively, they may register their proxy at <https://ezgsm.fpts.com.vn>.
- Shareholders must submit a valid Power of Attorney via one of the following methods:



1. Email a color-scanned copy or photo of the Power of Attorney (original document) to cskhbg.bigsuccess@gmail.com.
2. Send it via secured mail to the company's address (as listed in section 5 of this invitation) before April 24, 2025, so that login credentials can be provided to the authorized representative.

5.2. Methods of Participation:

- Shareholders can use one of the following devices: desktop computer, laptop, tablet, or smartphone with an Internet connection to join the online meeting.
- Shareholders must log into the system, register for attendance, and vote on meeting matters no later than **12:00 PM on April 25, 2025**.
- Please visit <https://ezgsm.fpts.com.vn> to participate in the meeting using the login credentials provided in the meeting invitation.

Note:

- Shareholders should change their login passwords after their first login for security purposes.
- Each shareholder is responsible for keeping their login information confidential to ensure only authorized shareholders can attend and vote during the meeting.
- Detailed participation and voting instructions are available in the Online Shareholders' Meeting Guide on the company's website at <https://biginvestgroup.vn>.

6. Contact Information:

Big Invest Group Joint Stock Company

- **Hanoi Office:** 62/6 Khuc Thua Du, Dich Vong Ward, Cau Giay District, Hanoi, Vietnam.
- **Ho Chi Minh City Office:** 35-37 Street No. 4, Trung Son Residential Area, Binh Hung, Binh Chanh, Ho Chi Minh City.
- **Phone:** 0911888840
- **Email:** cskhbg.bigsuccess@gmail.com
- **Contact Person:** Ms. Pham Vu Thien Y – Investor Relations

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Important Note:

If shareholders do not receive this meeting invitation due to unforeseen circumstances, they are still entitled to attend the Annual General Meeting of Shareholders. If a shareholder does not receive the invitation, they may contact the company for assistance if needed.

Sincerely,

Recipients:

- As above;
- Board of Directors, Supervisory Board;
- Archived: Administration Office.

ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN

VO PHI NHAT HUY





AGENDA OF THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS

Time	Detailed Content	Responsible Party
08:30 – 09:00	Preparation and guidance for shareholders to join the online meeting	Meeting Organizing Committee
	Update on shareholder eligibility verification results	Shareholder Eligibility Verification Committee
09:00 – 09:30	Opening of the Meeting and introduction of shareholders	Chairperson of the Meeting
	Report on verification of delegate eligibility	
	Introduction of the Presidium	
	Appointment of the Secretariat and proposal for Vote Counting Committee	
	Presentation of the Meeting's Working and Voting Regulations	
	Presentation of the Meeting Agenda	
	Online voting to approve: Vote Counting Committee, Working and Voting Regulations, and Meeting Agenda	
09:30 – 10:30	Presentation of proposals and reports	
	- Approval of the Board of Directors' report on 2024 operations and 2025 orientations	Chairman of the BOD
	- Approval of the Supervisory Board's report on 2024 activities and 2025 directions	Head of Supervisory Board
	- Approval of the CEO's report on 2024 business performance and 2025 business plan	General Director
	- Proposal for the selection of the auditing firm for the 2025 Financial Statements	Chief Accountant
	- Proposal for approval of the 2024 Financial Statements	Chief Accountant
	- Proposal for approval of the 2025 budget for the BOD and Supervisory Board	Vice Chairman of the BOD
	- Proposal for profit distribution plan for 2024	Chief Accountant
	- Proposal on changing the Company's head office address	Chairman of the BOD
	- Proposal on changing the Company's name	Chairman of the BOD
	- Proposal on changing the legal representative of the Company	Chairman of the BOD
	- Proposal on share listing at the Vietnam Stock Exchange	Chairman of the BOD



Tài liệu Cuộc họp đồng cổ đông thường niên năm 2025 - Công ty cổ phần Big Invest Group

Time	Detailed Content	Responsible Party
	- Proposal on stock issuance for dividend payment	Chairman of the BOD
	- Proposal on additional share offering to existing shareholders	Chairman of the BOD
	- Proposal on dismissal and election of additional members to the Board of Directors	Chairman of the BOD
10:30 – 10:45	Discussion on proposals presented at the Meeting	Attending Shareholders
10:45 – 10:50	Voting on the contents presented at the Meeting	Attending Shareholders
10:50 – 11:00	Announcement of voting results	Vote Counting Committee
11:00 – 11:05	Election of new members of the Board of Directors	Attending Shareholders
11:05 – 11:15	Break	
11:15 – 11:25	Announcement of voting and election results	Vote Counting Committee
11:25 – 11:45	Presentation of the draft Minutes and Resolutions of the Meeting	Secretariat
11:45 – 12:00	Approval of the Minutes and Resolutions	Chairperson of the Meeting
	Summary and official closing of the Meeting	



Ha Noi, ... April ..., 2025

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WORKING AND VOTING REGULATIONS
2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS
ONLINE AND ELECTRONIC VOTING

Pursuant to

- Enterprise Law No. 59/2020/QH14 was passed by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020, amended and supplemented by Law No. 03/2022/QH15 passed by the National Assembly of the Socialist Republic of Vietnam on January 11, 2022 and implementing documents;
- Securities Law No. 54/2019/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on November 26, 2019 and its implementing documents; Amended and supplemented by Law No. 56/2024/QH15 passed by the National Assembly of the Socialist Republic of Vietnam on November 29, 2024 and its implementing documents;
- Charter of Big Invest Group Joint Stock Company;
- Internal regulations on corporate governance of Big Invest Group Joint Stock Company.

To ensure the success of the 2025 Annual General Meeting of Shareholders ("AGM") of Big Invest Group, the Board of Directors of the Company has developed and submitted to the AGMS for approval the Working and Voting Regulations with the following specific contents:

CHAPTER I. GENERAL PROVISIONS

Article 1. Purpose

- Ensure the order, principles of conduct and voting at the 2025 Annual General Meeting of Shareholders of Big Invest Group Joint Stock Company take place in accordance with regulations and successfully.
- Resolutions of the General Meeting of Shareholders represent the unified will of the General Meeting of Shareholders, meet the wishes and interests of shareholders and are in accordance with the law.

Article 2. Subject and scope of application

- **Subjects** : All shareholders and authorized representatives of shareholders attending the 2025 Annual General Meeting of Shareholders of Big Invest Group Joint Stock Company must comply with the provisions of this Regulation, the Company's Charter and current regulations of law.
- **Scope of application** : These regulations are used for organizing the 2025 Annual General Meeting of Shareholders of Big Invest Group Joint Stock Company.

Article 3. Word explanation

- 3.1. "Company" or "BIG" : is Big Invest Group Joint Stock Company ;
- 3.2. "General Meeting of Shareholders" or "Meeting" : means the 2025 Annual General Meeting of Shareholders of Big Invest Group Joint Stock Company ;
- 3.3. "BOD" : is the Company's Board of Directors;
- 3.4. "BOS" : is the Company's Board of Supervisors;

- 3.5. **"Shareholder"** : Is a person who owns at least 01 (one) share of Big Invest Group Joint Stock Company whose name is on the List of securities owners entitled to attend the General Meeting of Shareholders closed on March 28, 2025 provided by Vietnam Securities Depository and Clearing Corporation ;
- 3.6. **"Authorized representative of shareholder"** : Is a person who is legally authorized in writing by the shareholder to attend and exercise the legal rights of the shareholder at the 2025 annual meeting in accordance with the provisions of law and the Company's Charter;
- 3.7. **"Electronic means"** : means means that operate based on electrical, electronic, digital, magnetic, wireless transmission, optical, electromagnetic or similar technology;
- 3.8. **"Online General Meeting of Shareholders"** : is a General Meeting of Shareholders organized in the form of Shareholders attending through online meetings and voting electronically to exercise their voting rights. This is a form of meeting organization that uses electronic means to transmit images and sounds through the Internet environment, allowing Shareholders in many different locations to follow the progress of the Meeting, participate in discussions and vote on meeting issues;
- 3.9. **"Online General Meeting of Shareholders Organization System" or "Electronic Voting System"** : is a system that supports the organization of online General Meeting of Shareholders, providing Shareholders with tools to exercise related rights when attending online General Meeting of Shareholders (including online meeting registration, online meeting authorization, online voting and online election...);
- 3.10. **" Electronic voting" or "online voting"** : is the use of computers or other devices connected to the Internet by Shareholders to vote through the Electronic Voting System as prescribed and announced by the Company;
- 3.11. **"Venue for holding the online General Meeting of Shareholders"** : includes the main location and other locations. In which: The main location is where the Chairman attends and presides over the meeting; other locations are where shareholders or authorized representatives of shareholders log into the Online General Meeting of Shareholders System using the access account provided by the Company to attend the Online Meeting;
- 3.12. **"Identifying elements"** : are the information necessary to accurately identify an object in a situation;
- 3.13. **"Access account" or "Login information"** : is necessary information such as Username, Password and/or other Identification Factors (if any) of each Shareholder, used to log in/access the Online Shareholders' Meeting Organization System and conduct electronic voting;
- 3.14. **"Authentication"** : is to check and verify whether the subject's information is correct and the information provided or declared by the subject;
- 3.15. **"Cumulative voting"** : is the implementation of the Cumulative voting method in which Shareholders accumulate votes for one (01) candidate or divide the votes equally among many corresponding candidates. After dividing equally, the number of votes corresponding to each candidate is rounded down to the unit. The remaining odd votes (if any) will be discarded;
- 3.16. **"Recorded Voting"** : is a method of implementing the cumulative voting method in which Shareholders will specifically record the number of votes for each candidate so that the total number of votes of the elected candidates is equal to the total number of votes that the Shareholders represent;
- 3.17. **" Total number of representative votes "**: is understood as the number of votes with voting rights including the number of votes owned by the Shareholder and/or authorized by one or more other Shareholders.
- 3.18. **"Force majeure events"** : are events that occur beyond the will of the person convening the Meeting and cannot be foreseen and overcome despite the application of necessary measures within the allowable scope and capacity;

CHAPTER II. HOW TO ATTEND AND CONDITIONS FOR CONDUCTING THE MEETING

Article 4. Conditions and methods of attending the Meeting

4.1. Conditions of participation

a. Participants:

Shareholders whose names are on the list of shareholders entitled to attend the General Meeting of Shareholders closed on March 28, 2025, established according to the notice of exercise of rights sent by the Company to the Vietnam Securities Depository and Clearing Corporation, and the duly authorized representatives of the shareholders whose names are on the above list are entitled to attend and vote on matters at the Meeting.

b. Technology requirements:

Shareholders attending the online General Meeting of Shareholders must use suitable online meeting equipment, connected to the Internet to ensure monitoring of the progress of the Meeting and conducting electronic voting, including but not limited to: personal computers, laptops, tablets, smartphones or other electronic devices connected to the Internet.

4.2. Method of Participation

a. For shareholders:

Each shareholder in the list of shareholders entitled to attend the Company's General Meeting of Shareholders shall be provided with one (01) and only one (01) login name and corresponding access password to attend the online General Meeting of Shareholders and vote electronically. This login name and access password shall be sent to each shareholder in accordance with the Invitation to the General Meeting of Shareholders. Shareholders who receive the Meeting Invitation with information related to the Access Account shall be responsible for keeping their information confidential to ensure that only shareholders have the right to attend and vote on the online General Meeting of Shareholders system. The Company shall provide maximum support in ensuring that shareholders are able to attend and vote at the General Meeting of Shareholders but shall not be responsible for any problems arising from shareholders losing/disclosing their login information.

b. For authorized representatives of shareholders:

Shareholders who do not attend the meeting via online and electronic voting may authorize another person to attend in accordance with the provisions of the Company Charter and this Regulation, ensuring compliance with the provisions of law.

After receiving valid authorization documents from the authorizing party and the authorized party, the Company will provide an Access Account to the authorized party so that the authorized party (as the authorized representative of the shareholder) can carry out the rights and obligations according to the authorized content.

The Company will provide an Access Account to the shareholder's authorized representative, based on the authorization information provided by the shareholder in the form of sending through invitation letter/email/telephone number. The authorized party must provide the Company with complete and accurate address to receive the authorized party's access account information and be fully responsible for the authorization information sent to the Company.

4.3. Provide login information to the online shareholder meeting and electronic voting system

a. Provide login information:

Information on the access link to the electronic voting system, the Access Account and other identification factors (if any) to attend the online General Meeting of Shareholders will be provided in the Meeting Invitation

(or the form of login information notification as prescribed by the Company). Shareholders must be responsible for keeping the Access Account information and other identification factors provided confidential to ensure that only Shareholders have the right to attend the Meeting and vote on the electronic voting system and are fully responsible for this registered information.

b. Re-provide login information:

When a Shareholder requests to re-provide login information, the Meeting Organizing Committee may notify in person or by email/phone. In this case, the Shareholder is obliged to re-provide the Shareholder's Identification Element for the Company to verify. The Company may request the Shareholder to re-provide personal information, including at least: Full name, nationality, ID card number/CCCD/Passport, Mobile phone number, email address (email address), Permanent or temporary residence address (contact address) for individuals; and Name, Business Registration Number or Legal Document Number, Contact Phone Number, Head Office Address for organizations. The Company may send information on the Access Account for Shareholders to attend and vote at the Meeting via email or phone number or other form according to the Shareholder's registration information.

4.4. Change password:

The Company recommends that upon receiving the minimum login information including username and password, Shareholders should access the online General Meeting of Shareholders system to change their login password to ensure information security.

Article 5. Authorization to attend the Shareholders' Meeting

5.1. Authorization to attend the General Meeting of Shareholders is made in writing and in accordance with the provisions of the Law on Enterprises and Article 16 of the Company Charter, accordingly:

a. An individual shareholder may authorize another individual to attend and vote at the Meeting on their behalf, either for all or part of the shares they own

b. Shareholders who are organizations owning at least ten percent (10%) of the total number of common shares of the Company may authorize all or part of the shares owned to a maximum of three (03) representatives to attend and vote at the Meeting on their behalf.

c. In case the Company's shareholder is an organization and appoints multiple authorized representatives, the number of shares for each authorized representative must be specifically determined. In case the Company's shareholder does not specify the corresponding number of shares for each authorized representative, the number of shares will be divided equally among all authorized representatives.

5.2. The authorization for an individual or organization to represent the General Meeting of Shareholders must be made in writing. The authorization document must be made in accordance with the provisions of civil law and must clearly state the name of the authorizing shareholder; the name of the authorized individual or organization and the number of authorized shares; the content of the authorization, the scope of authorization; the authorization period, and the signatures of the authorizing party and the authorized party. The individual or organization authorized to attend the General Meeting of Shareholders must send the original valid authorization letter to the Company before the Meeting officially opens.

5.3. The authorization is only legally effective when the following conditions are satisfied:

a. The authorization paper as prescribed in Clause 5.2 of this Article shall be printed out, with full signatures, full names, and seals (if an organization) of the authorizing party and the authorized party.

b. The Company receives the original Power of Attorney sent before the official opening of the Meeting.

5.4. Cancellation of authorization for shareholders who have been approved for online authorization: Shareholders send an official written request to cancel the online authorization to the Company before the

official opening of the Meeting. The time for recording the effective cancellation of authorization is calculated from the time the Company receives the official written request to cancel the online authorization.

5.5. The revocation of authorization is not valid if the shareholder's authorized representative has successfully registered to attend the meeting online on the Electronic Voting System as prescribed in Article 6 of these Regulations.

Article 6. How to record shareholders attending the online General Meeting of Shareholders

Shareholders/ authorized representatives of shareholders are considered to attend the General Meeting of Shareholders in the form of online attendance when and only when shareholders/ authorized representatives of shareholders have successfully registered to attend the meeting online on the Electronic Voting System according to the instructions in the Meeting Attendance Instructions. 2025 Annual General Meeting of Shareholders. The Shareholder Qualification Examination Committee reports the results of the Shareholder Qualification Examination publicly at the Meeting.

Article 7. Conditions for holding a shareholders' meeting

7.1. The General Meeting of Shareholders is held when the number of shareholders attending the meeting represents more than 50% of the total number of votes.

7.2. In case the first meeting does not meet the conditions for holding the meeting as prescribed in Clause 7.1 of this Article, the notice of invitation to the second meeting must be sent within 30 days from the date of the first meeting. The second meeting of the General Meeting of Shareholders shall be held when the number of shareholders attending the meeting represents 33% or more of the total number of votes.

7.3. In case the second meeting does not meet the conditions for holding it as prescribed in Clause 7.2 of this Article, the notice of invitation to the third meeting must be sent within 20 days from the date of the planned second meeting. The third General Meeting of Shareholders shall be held regardless of the total number of votes of the attending Shareholders .

CHAPTER III. RIGHTS AND OBLIGATIONS OF SHAREHOLDERS AND MANAGING AGENCIES, ASSISTING THE MEETING

Article 8. Rights and obligations of Shareholders when attending online General Meeting of Shareholders

8.1. Rights of Shareholders when attending the online General Meeting of Shareholders

- a. The Organizing Committee of the Meeting shall publicly announce information about the Agenda of the Shareholders' Meeting and documents related to the content of the Meeting;
- b. Have the right to attend the Meeting, express opinions and exercise voting rights on all matters under the authority of the General Meeting of Shareholders through the Online General Meeting of Shareholders Organization System in accordance with the provisions of the Enterprise Law, Securities Law, Company Charter, Internal Regulations on Corporate Governance and other relevant regulations and rules;
- c. Have the right to log in to the Online Shareholders' Meeting Organization System to attend the meeting and/or participate in voting on remaining issues after the opening of the Meeting.
- d. One or more other individuals or organizations may be authorized to attend the Meeting as prescribed in Article 5 of these Regulations;
- e. Other rights stipulated in the Company Charter and Internal regulations on Corporate Governance.

8.2. Obligations of Shareholders when attending online General Meeting of Shareholders

- a. Comply with the regulations at the Meeting, respect the guidance and direction of the Presidium and the working results of the Meeting; behave civilly and politely;
- b. Prepare and use appropriate online meeting equipment (electronic devices, audio and visual technology such as: personal computers, laptops, tablets, smartphones, ...), with internet connection to ensure monitoring of the online meeting, participating in online discussions and electronic voting;
- c. Secure information related to the access account such as: login name, access password, other identification factors (if any) provided by the Company to ensure that only Shareholders have the right to attend meetings and vote on the electronic voting system, except in the case of providing to the authorized representative of the shareholder. Shareholders are responsible for ensuring that the authorized representative of the shareholder will comply with the provisions in this point similar to the shareholder. Be responsible for all risks and disputes related to attending the Meeting conducted by the shareholder's login account on the Online Shareholders' Meeting Organization System. Attending the meeting and/or voting on the Online System with the correct login name, password, and/or other identification factors will be considered as the will of the Shareholder;
- d. Immediately notify the Company for timely handling when discovering that the login name, password and/or other identification factors are lost, stolen, disclosed, or suspected of being disclosed by contacting the Company in the manner stated on the Meeting Invitation Notice to lock the access account and security device. Shareholders shall be responsible for damages, losses and other risks occurring before the time the Company receives the notice from the Shareholder if the cause is due to the Shareholder;
- e. Regularly update information on phone number, contact address, email address accurately, completely, truthfully at the securities depository to ensure receiving notifications about the access account and take full responsibility for this registered information. Shareholders or legal representatives of shareholders agree that all information, content, exchanges sent to or from the email address, phone number, fax number or other online methods that shareholders or legal representatives of shareholders have registered, provided to the Company or on the List of shareholders provided by the Vietnam Securities Depository and Clearing Corporation are from the shareholder or legal representative of the shareholder and are automatically understood to be guaranteed to be sent to or sent from the shareholder;
- f. Attend the meeting on time. Shareholders who attend after the meeting has opened are still allowed to register and have the right to vote immediately after registration, but the Chairman is not responsible for stopping the meeting so that late shareholders can register; in this case, the validity of the contents voted on before will not change;
- g. Shareholders understand and accept that organizing the General Meeting of Shareholders online and voting electronically always involves risks of system, technical, transmission line, virus errors, errors of any third party service provider and other incidents that are force majeure and beyond the Company's ability to predict.
- h. Shareholders must keep the meeting confidential, properly use and preserve documents, and not copy or record them to anyone outside the meeting without permission from the Presidium.
- i. Other obligations as prescribed in the Company Charter and Internal Regulations on Corporate Governance.

Article 9. Presidium

9.1. The Chairman of the Board of Directors shall chair or authorize another member of the Board of Directors to chair the meeting of the General Meeting of Shareholders convened by the Board of Directors. In case the Chairman is absent or temporarily unable to work, the remaining members of the Board of Directors shall elect one of them to chair the meeting according to the majority principle. In case no one can be elected as the chair, the Head of the Supervisory Board shall direct the General Meeting of Shareholders to elect the meeting chair from among the attendees and the person with the highest number of votes shall chair the meeting.

9.2. The Presidium consists of 01 Chairman and members introduced by the Chairman.

9.3. Powers and responsibilities of the Presidium:

- a. Manage the activities of the General Meeting of Shareholders according to the Program of the Board of Directors (BOD) approved by the General Meeting of Shareholders at the Meeting;
- b. Guide the Shareholders and the Meeting to discuss the contents in the program;
- c. Draft and conclude necessary issues for the Meeting to vote on;
- d. Respond to issues requested by the Meeting;
- e. Resolve issues that arise during the Meeting.
- f. Other powers and duties as prescribed by law and the Company Charter.

9.4. Working principles of the Presidium: The Presidium works according to the principles of collective, democratic centralism, and majority decision.

Article 10. Meeting Secretariat

10.1. The Chairman shall appoint one or more persons to participate in the meeting Secretariat. The Secretariat is responsible to the Presidium and the General Meeting of Shareholders for its duties and is under the direction of the Presidium.

10.2. Powers and responsibilities of the Secretariat:

- a. Assist the Presidium in checking the qualifications of shareholders attending the meeting (when necessary);
- b. Assist the Presidium in publishing draft documents and materials of the Meeting and send notices of the Presidium to Shareholders when requested;
- c. Receive, review and forward to the Presidium questions and comments from Shareholders attending the Meeting; receive letters and documents related to the Meeting and forward them to the Presidium for decision;
- d. Record fully and honestly the entire content of the Meeting and the issues approved by the Meeting or noted in the Meeting Minutes;
- e. Draft Minutes of Meeting and Resolutions on issues approved at the Meeting.

Article 11. Shareholder Eligibility Verification Committee

11.1. The Shareholder Eligibility Verification Committee is appointed by the Meeting Organizing Committee, including 01 Head and members. The Shareholders' Qualification Examination Committee is responsible to the Presidium and the General Meeting of Shareholders for its duties.

11.2. Powers and responsibilities of the Shareholder Qualification Examination Board:

- a. Check the qualifications and status of shareholders and authorized representatives of shareholders attending the meeting.
- b. The Head of the Shareholders' Qualifications Verification Committee reports to the General Meeting of Shareholders on the situation of shareholders attending the meeting.
- c. Review and comply with the conditions for holding the General Meeting of Shareholders in accordance with the Law on Enterprises and the Company Charter.

Article 12. Counting Committee

12.1. The Meeting's counting committee consists of 03 people, including 01 Head of the Committee and 02 members, introduced by the Chairman (through the Meeting Organizing Committee) and approved by the Meeting. The member of the Ballot Counting Committee must not be a person whose name is on the List of candidates to elect members of the Board of Directors and the Supervisory Board at the meeting (if any).

12.2. Duties of the Counting Committee:

- a. Assist the Presidium in disseminating and guiding regulations and rules related to voting at the Meeting ;
- b. Monitor the voting process of the Meeting's contents, including election voting contents (if any).
- c. Accurately summarize voting results at the Meeting with the support of the electronic voting system;
- d. Prepare the vote counting minutes and be responsible to the Presidium and the General Meeting of Shareholders when performing their duties;
- e. Promptly notify the Secretariat of the vote counting results;
- f. Conduct vote counting according to the regulations in the Working and Voting Regulations at the Meeting.
- g. Review and report to the Meeting any violations of voting and election rules or complaints about vote counting results.

CHAPTER IV. PROCEDURE FOR CONDUCTING THE SHAREHOLDERS' MEETING

Article 13. Method of Conducting the Meeting

13.1. The meeting was conducted through the Online Shareholders' Meeting Organization System at the website: <https://ezgsm.fpts.com.vn/>.

13.2. The meeting was opened and conducted in accordance with the order of the Meeting Agenda approved by the General Meeting of Shareholders;

13.3. The meeting will discuss and vote on the issues and contents for comments stated in the meeting agenda.

Article 14. Agenda and working content of the Meeting

14.1. The agenda and content of the meeting must be approved by the General Meeting of Shareholders in the opening session. The agenda must specify the time for each issue in the agenda. Only the General Meeting of Shareholders has the right to decide to change the agenda sent with the meeting invitation in accordance with the provisions of the Law on Enterprises and the Company Charter;

14.2 In case during the meeting, the Chairman proposes to change the meeting agenda and content, the changes must be approved by the meeting.

Article 15. Discussion at Online Meeting

When discussing issues in the Meeting agenda, shareholders must comply with the following regulations:

15.1. Principle:

- a. Discussions at the General Meeting of Shareholders are coordinated by the Presidium or a representative in the Meeting Organizing Committee, ensuring compliance with the provisions of the Company's Charter.
- b. Discussions are only carried out within the prescribed time and within the scope of issues presented in the agenda approved by the General Meeting of Shareholders, the content does not violate the law, is not related to personal matters or exceeds the authority of the enterprise.
- c. Shareholders who have registered to speak online at the General Meeting of Shareholders (if any) must prepare and use technology or electronic devices that allow for online audio and video transmission to ensure that the Chairman of the meeting and other shareholders attending the meeting can hear their opinions clearly and completely.

15.2. Method for Submitting Discussion Questions Shareholders attending the General Meeting of Shareholders (GMS) online may submit discussion questions to the address specified in the meeting invitation or via the Online Support window on the online GMS platform Chairman.

15.3. The Meeting Secretariat will review and summarize the contents of the Shareholders' discussion and forward them to the Chairman.

15.4 Responding to Shareholders' comments:

- a. Based on the content of the Shareholders' discussion compiled by the Meeting Secretariat, the Chairman or a member designated by the Chairman will answer the Shareholders' opinions.
- b. Comments or questions will be collected and answered sequentially and can only be contributed during the discussion section of the Meeting. In case many Shareholders have overlapping opinions, the Presidium will select and answer all shareholders.
- c. In case of time constraints, questions that are not answered directly at the Meeting will be considered by the Company and answered to shareholders in an appropriate manner.

Article 16. Voting to approve issues at the online General Meeting of Shareholders

16.1 **Voting form:** All issues on the agenda of the Meeting are approved by electronic voting on the "Voting / Election" interface of the Online Shareholders' Meeting Organization System. at website: <https://czgsm.fpts.com.vn/> (see instructions in the Meeting Invitation). The voting form has been pre-installed on the electronic voting system. Shareholders prepare their own electronic devices connected to the internet as prescribed in Point b Clause 4.1 Article 4 to vote.

16.2. **Online voting time:** The time when Shareholders can start accessing the Electronic Voting System to exercise their voting rights is from 12:00 on April 25, 2025 until the Chairman announces the end of voting for each voting content or ends meeting. After the voting time for a voting content ends, the electronic voting system will no longer record the electronic voting results corresponding to that voting content from the Shareholders.

16.3. Voting principles:

- a. One (01) common share is equivalent to one (01) vote.
- b. Shareholders and related persons are not allowed to vote on transactions, contracts, and issues in which they have related interests.

16.4. Voting rules:

- a. The resolution on the following content shall be passed if approved by the number of shareholders representing 65% or more of the total votes of all shareholders attending and voting at the meeting, except for the cases specified in Clauses 3, 4 and 6, Article 148 of the Law on Enterprises 2020:
 - o Types of shares and total number of shares of each type;
 - o Change of industry, profession and business field;
 - o Change the company's management structure;
 - o Investment project or sale of assets with a value of 35% or more of the total asset value recorded in the company's most recent financial report;
 - o Reorganization, dissolution of the company;
 - o Other matters as prescribed in the Company Charter.
- b. Other resolutions are passed when approved by shareholders holding more than 50% of the total votes of all shareholders attending and voting at the meeting, except for the cases specified in Clauses 1, 3, 4 and 6, Article 148 of the Law on Enterprises 2020.

16.5. Voting is conducted as follows:

a. Shareholders/ authorized representatives of shareholders must register to attend the meeting according to the instructions on the Meeting Invitation and confirm their attendance at the online General Meeting of Shareholders before voting at the "Voting / Election" interface of the Electronic Voting System.

b. At the "Voting / Election" interface of the Electronic Voting System, the Shareholders who have successfully registered to attend the online meeting (with notification on the interface of the Electronic Voting System) shall vote on each issue in the meeting agenda. Except for the provisions in Point c of this Clause, when voting by electronic voting, for each content, Shareholders shall select one (01) of the three (03) options " Approval ", " Disapproval ", " Abstention " on the Voting Form installed in the online General Meeting of Shareholders organization system . After completing all voting contents in one vote, Shareholders click " Vote " to save and send the voting results to the electronic voting system. At the end of the voting time of each vote, if the Shareholders do not click to send confirmation "Vote" on the electronic voting system, the Shareholders' voting form (for the contents to be voted in this vote) shall be considered as a non-returnable vote for these contents.

c. In case the meeting agenda is supplemented with content due to valid proposals from shareholders/groups of shareholders as prescribed in Article 18 of the Company's Charter and has been approved by the General Meeting of Shareholders, Shareholders can conduct additional voting. If Shareholders do not conduct additional voting on newly arising contents, the Shareholders' voting ballots will be considered as non-returnable votes for these contents.

d. Recording method of electronic voting system: Shareholders can change the voting results many times but cannot cancel the voting /election results . The electronic voting system only records the final voting results at the end of the voting time of each vote according to the management of the Presidium .

e. successfully registers to attend the Online Meeting but cannot attend continuously until the end of the program, he/she can vote on the contents that require shareholder opinions before logging out of the System.

16.6. Validity of voting content and voting ballot:

a. On the voting ballot, the voting content is valid when the Shareholder ticks one (01) out of three (03) voting options for that content. Invalid voting content is content for which the Shareholder does not tick any voting box or Check more than one (01) voting option box for the same voting content.

For ballots with invalid voting content, the electronic voting system will send a warning to the Delegate attending the General Meeting of Shareholders online. The Delegate is responsible for adjusting the ballot to make it valid and clicking " Vote " to send the voting results to the system. The system will not record ballots with invalid voting content and the Delegate is considered not to have participated in voting on the electronic voting system if the ballot is not adjusted to be valid.

b. A valid ballot is a ballot that has all valid voting content and completes the submission (click " Vote ") on the electronic voting system.

c. In case a shareholder has successfully logged in and registered to attend the online meeting but does not check any voting option box for all contents in each voting session, it will be understood that the shareholder refuses the right and does not vote on the contents of that voting session. The shareholder's voting ballot in this case is considered a non-returnable ballot.

16.7 Election methods and voting methods

a. Election method:

- Voting to elect members of the Board of Directors is carried out by cumulative voting. Accordingly, each Shareholder has a total number of voting rights corresponding to the number of shares with voting rights (including owned and authorized) multiplied by the elected members of the Board of Directors approved by the Shareholders' Meeting;

- Shareholders can concentrate all their voting rights on one or several candidates but cannot exceed the number of elected members of the Board of Directors approved by the General Meeting of Shareholders.
- The number of votes (or voting rights) for each candidate may vary depending on the trust of the shareholder/shareholder representative in each candidate. The total number of voting rights of shareholders for candidates must not exceed the total number of voting rights of that shareholder/shareholder representative (In case of valid authorization, the authorized person (shareholder representative) has full voting rights).
- In case additional candidates arise on the day of the Meeting, Shareholders attending the online General Meeting of Shareholders and voting electronically (if any) can change the election results until before the end of the voting and election period as prescribed.

b. Method of Voting for Election:

Shareholders vote through electronic ballots that have been created by the Company on the electronic voting system. The method of voting is similar to the method of voting directly at the Shareholders' Meeting. Accordingly:

- If voting for all candidates, the Shareholder checks the box in the "**Cumulative voting**" box of the corresponding candidate.
- If not voting for any candidate, Shareholder leaves blank, click vote to send election results.

After entering the ballot, the Shareholder clicks "Vote" to save and send the election results to the system. The Shareholder has the right to change the election results. The recorded election results are the final election results saved on the system at the time of the end of electronic voting according to regulations.

The following ballots are considered invalid:

- The number of candidates elected by shareholders is greater than the number of Board members approved by the General Meeting of Shareholders.
- The ballot has a total number of votes for the Shareholder's candidates that does not equal the total number of votes recorded on the ballot.

For invalid ballots, the electronic voting system will send a warning to the Shareholders attending the online General Meeting of Shareholders and voting electronically. Shareholders are responsible for adjusting their ballots to make them valid. The system will not record invalid ballots and the Shareholders are considered as not participating in the election through the electronic voting system (Ballots will not be returned).

| Article 17. Method of Vote Counting

17.1. Except for the provisions in Clause 17.2 of this Article, the voting ballot of each Shareholder shall be recorded by the system according to: Total number of votes for each voting issue, total number of valid, invalid, approving, disapproving and abstaining votes; corresponding ratio to the total number of votes of the Shareholders attending the meeting .

17.2. For the election content, the system records the number of votes for each candidate of the participating Shareholders . In case the Shareholders choose the form of "**Even voting**", the system will automatically divide the votes . are pre -set corresponding to the selected candidates. In case of dividing the votes among odd candidates, the system will automatically cancel the odd part and the votes will be recorded according to the rounding down principle. The elected members of the Board of Directors are determined according to the number of votes (or voting rights) from high to low, starting from the candidate with the highest number of

voting rights until the number of Board of Directors members approved by the General Meeting of Shareholders is sufficient .

17.3. The counting committee is the department that receives electronic voting results information to summarize the voting results.

Article 18. Announcement of voting and election results

18.1. The voting results for each issue are checked and compiled by the Ballot Counting Committee from the voting /election results through the Electronic Voting System and voted by Voting Form /Election Form sent to the Company (if any) and recorded in the Vote Counting Minutes;

18.2. The vote counting results are announced immediately at the Meeting after the vote counting is completed and before the closing of the meeting;

18.3. Depending on the decision of the Chairman, the voting results for each issue at the General Meeting of Shareholders may be announced directly at the meeting combined with online display on the Meeting monitoring screen.

Article 19. Minutes and Resolutions of Shareholders' Meeting

19.1. The minutes of the meeting and the Resolution of the General Meeting of Shareholders must be read and approved before the closing of the Meeting;

19.2. Minutes of the General Meeting of Shareholders must be recorded and may be audio-recorded or recorded and stored in other electronic forms. Minutes must be prepared in Vietnamese, and may be prepared in a foreign language; Minutes of the General Meeting of Shareholders are considered authentic evidence of the work conducted at the General Meeting of Shareholders, unless there are objections to the content of the minutes submitted in accordance with prescribed procedures after the minutes are published or sent and there is a decision to cancel them by the competent authority.

Article 20. Force Majeure Events

20.1. During the online General Meeting of Shareholders and electronic voting, force majeure events may occur beyond the Company's control, such as natural disasters, fires, power outages, Internet connection loss or other technical problems, requests or instructions from the Government and other state agencies, competent persons... The Company will mobilize all resources to overcome the problems and the Meeting may continue, but no later than 60 minutes from the time of the problem.

20.2. In case of force majeure events that cannot be resolved so that the Meeting can continue within 60 minutes, the Chairman will declare the Meeting to be postponed, ensuring compliance with the provisions of the Enterprise Law and the Company Charter. The reorganization of the postponed General Meeting of Shareholders as above will be publicly announced by the Board of Directors and notified to shareholders.

CHAPTER V. ENFORCEMENT PROVISIONS

Article 21. Implementation of the Regulation

21.1. This Regulation consists of 05 Chapters and 21 Articles and shall take effect immediately after being approved by the Annual General Meeting of Shareholders (AGM) of the Company in 2025. It shall also apply to matters that have been voted on at the opening session of the Meeting.

21.2. Other related matters not specified in this Regulation shall be governed by the Company's Charter and the Internal Regulations on Corporate Governance.

21.3. The Presidium, the Secretariat, the Shareholder Qualification Verification Committee, the Vote Counting Committee, and the attending shareholders must strictly comply with this Regulation. Any violations of this

Regulation shall, depending on their severity, be reviewed by the Presidium, which will take appropriate actions in accordance with the Charter of Big Invest Group Joint Stock Company and the Law on Enterprises.

This Regulation on organizing the AGM shall take effect immediately after being approved by the AGM of Big Invest Group Joint Stock Company.

Recipients:

- Shareholders;
- Filing: Office, Board of Directors.

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN**

VO PHI NHAT HUY





DRAFT REPORT

**ON THE ACTIVITIES OF THE BOARD OF DIRECTORS
BIG INVEST GROUP JOINT STOCK COMPANY**

Pursuant to the Charter on the organization and operation of Big Invest Group Joint Stock Company, and the Resolution of the 2024 Annual General Meeting of Shareholders, the Board of Directors hereby reports to the General Meeting of Shareholders on its activities in 2024 and its plan for 2025 as follows:

I. ASSESSMENT OF THE COMPANY'S PERFORMANCE IN 2024

1. Evaluation of the Company's Business Results in 2024

In 2024, the Company recorded a total revenue of VND 464,046,323,870 and a post-tax profit of VND 9,809,473,699. Most departments and business units exerted maximum effort and achieved high levels of target fulfillment.

2. Results of Strategic Orientation Implementation

Although 2024 remained a challenging year for the overall economy and for the Company's business activities in particular, the Company's departments made great efforts to fulfill the business strategies set out at the 2024 Annual General Meeting of Shareholders.

During the year, the Company successfully issued additional shares to increase its charter capital from VND 50 billion to VND 143,350,000,000 and completed a stock dividend issuance, raising the charter capital to VND 150,846,890,000.

II. BOARD OF DIRECTORS' ASSESSMENT OF THE MANAGEMENT TEAM

The Board of Directors conducted its supervisory role over the Executive Board by:

- *Monitoring the achievement of key performance indicators committed by the CEO and other executives;*
- *Requesting regular reports on business performance and operations at the Board's quarterly meetings;*
- *Cooperating with the Supervisory Board to stay informed on the Company's operations and providing practical recommendations to support the CEO and other executives in fulfilling tasks assigned by the General Meeting of Shareholders and the Board of Directors;*
- *Actively participating in regular Executive Board meetings to closely follow the Company's business activities.*

❖ **General Assessment:**

In 2024, the Executive Board made significant efforts to implement the Company's business objectives.

•

- The Board of Directors highly appreciates the Executive Board's implementation of strategic orientations.
- Throughout operations, the Executive Board complied with the provisions of the law, the Company's Charter, Resolutions of the General Meeting of Shareholders and the Board of Directors, as well as decisions of the Chairman.

III. BOARD OF DIRECTORS' ACTIVITIES IN 2024

1. Regarding Personnel:

The Board of Directors for the 2019–2024 term consists of the following three members:

No	Member Name	Position
1	VO PHI NHAT HUY	Chairman of the BOD
2	KIEU VAN KHOA	Executive BOD Member
3	TRAN THI MUA THAO	Executive BOD Member

2. Summary of Attendance:

In 2024, the Board of Directors convened in-person meetings. All meetings complied with procedures as prescribed by the Company's Charter and the Law on Enterprises.

Meeting minutes were prepared in accordance with legal requirements. Meeting documents and materials were fully sent to all attending members in advance for review.

❖ Hoạt động của Hội đồng quản trị năm 2024:

No	Member Name	Position	Meetings Attended	Attendance Rate
1	VO PHI NHAT HUY	Chairman of the BOD	18/18	100%
2	KIEU VAN KHOA	Executive BOD Member	18/18	100%
3	TRAN THI MUA THAO	Executive BOD Member	18/18	100%

In 2024, the Board of Directors issued 18 resolutions. The issuance process strictly complied with legal regulations and the Company's Charter. All resolutions and decisions were effectively enforced by the CEO. A full list of resolutions has been disclosed in the 2024 Corporate Governance Report.

3. General Assessment of the Board's Performance

In 2024, the Board of Directors operated actively and in compliance with regulations, providing timely direction and strict supervision over the Executive Board in implementing strategic objectives and business plans.

4. Remuneration and Other Benefits

According to the remuneration budget approved by the 2024 Annual General Meeting of Shareholders, the remuneration for members of the Board of Directors and the CEO was as follows:

No.	Full Name	Position	Bonus (VND)	Remuneration (VND)	Notes
1	VO PHI NHAT HUY	Chairman of the BOD	0	30.000.000	
2	KIEU VAN KHOA	Executive BOD Member	0	20.000.000	
3	TRAN THI MUA THAO	Executive BOD Member	0	20.000.000	
	Total		0	70.000.000	

IV. TRANSACTIONS BETWEEN THE COMPANY AND RELATED PARTIES

All procedures for approving transactions between the Company and related parties have been strictly conducted in accordance with the Law on Enterprises 2020, Securities Law 2019, and the Company's Internal Governance Regulations.

There were no transactions between the Company and its related persons, major shareholders, or internal persons and their related parties in 2024.

V. BOARD OF DIRECTORS' ORIENTATION FOR 2025

1. Objectives

After a period of strong growth in revenue and business scale, Big Invest Group aims to make 2025 a year of corporate restructuring to enhance corporate governance capacity and promote sustainable, efficient development. This is to align with the standards of a large-scale public company and bring maximum value to shareholders, partners, and customers.

2. Implementation Orientation

To achieve these goals, the Board of Directors sets out the following key directions:

- Restructure the company into a multi-industry investment organization (Holdings model);
- Spin off effective business activities into member companies operating independently and professionally;

- Actively seek new business and investment opportunities to optimize shareholder capital;
- Seek and acquire cash-generating real estate assets with high value and low cost;
- Focus on expanding investment in the Company's five core strengths: real estate, construction, technology, agriculture, and education.

This is the report on the activities of the Board of Directors of Big Invest Group Joint Stock Company for 2024 and its 2025 plan, respectfully submitted to the General Meeting of Shareholders for consideration and approval.

Sincerely,

Recipients:

- *Shareholders...*
- *BOD, Supervisory Board, Executive Board, Corporate Secretary*
- *Archives: BOD*

**ON BEHALF OF THE BOARD OF
DIRECTORS
CHAIRMAN**

VO PHI NHAT HUY





THE SOCIALIST REPUBLIC OF VIETNAM

Independence - Freedom - Happiness

Hanoi, ... April, 2025

**SUPERVISORY BOARD'S OPERATION REPORT FOR 2025
BIG INVEST GROUP JOINT STOCK COMPANY**

Pursuant to:

- The Law on Enterprises 2020, the Law on Securities 2019, and their guiding documents; the Charter on the organization and operation of Big Invest Group Joint Stock Company, stipulating the functions and duties of the Supervisory Board;
- The audited financial statements of the Company for 2024;
- The Supervisory Board's Regulation on Operation.

The Supervisory Board of Big Invest Group Joint Stock Company hereby reports on its performance in 2024 and outlines its orientation for 2025 as follows:

1. Evaluation of the Supervisory Board's Activities and Supervisors' Performance

1.1 Activities of the Supervisory Board

In 2024, the Supervisory Board carried out the following activities:

- Participated in meetings of the Board of Directors concerning the Company's operational plans.
- Attended various meetings with the Executive Board regarding business operations and performance reporting.
- Reviewed business performance reports prepared by the Executive Board and the Finance-Accounting Department.

1.2 Self-Evaluation Reports of Supervisory Board Members

- In 2024, all members of the Supervisory Board fully attended all Supervisory Board meetings.
- Each member, based on their area of expertise, proactively performed supervision and inspection over the activities of the Board of Directors, Executive Board, and the Company's departments.

2. Summary of Supervisory Board Meetings and Decisions

Throughout the year, members of the Supervisory Board maintained frequent communication and consultation on the Company's operations to ensure effective supervision.

In 2024, the Supervisory Board provided evaluations of the Board of Directors' decisions as follows:

- The Supervisory Board agreed with the financial policies, investment strategies, and operational management of the Executive Board.

- Key issues and decisions made by the Board of Directors and Executive Board were in line with shareholders' interests and caused no damage to the Company.
- **Supervisory Board Meeting Attendance in 2024:**

No.	Member	Position	Meetings Attended	Attendance Rate
1	Tan Loc Louis	Head of Supervisory Board	7/7	100%
2	Trinh Thi Thanh Phuong	Member	7/7	100%
3	Trieu Hieu Khanh	Member	7/7	100%

❖ Remuneration of the Supervisory Board in 2024

No.	Member	Position	Remuneration (VND)
1	Tân Lộc Louis	Trưởng ban kiểm soát	240.000.000
1	Tan Loc Louis	Head of Supervisory Board	60.000.000
2	Trinh Thi Thanh Phuong	Member	60.000.000
	Total		360.000.000

Operating budget of the Supervisory Board in 2024: **360,000,000 VND**
 Bonus (if any): **None.**

3. Oversight Results of Company Operations and Finances

As of the end of 2024, the Supervisory Board had not detected any irregularities in the Company's operations. The financial control system and internal reporting mechanisms functioned effectively, enabling timely identification of issues and the proposal of suitable recommendations.

The Supervisory Board concurs with the assessments of financial and operational performance as presented in the audit reports.

Assessment of Related Party Transactions:

All related party transactions in 2024 were submitted and approved by the Board of Directors in accordance with legal procedures and fully disclosed as per regulatory requirements.

Details of related transactions are presented in the Company's Corporate Governance Report. The Supervisory Board found no violations in procedures, confirming that transactions ensured transparency, managed conflicts of interest, and protected the interests of the Company and shareholders.

4. Oversight of the Board of Directors and Executive Board

In 2024, no unusual findings were detected regarding the activities of members of the Board of Directors or the Executive Board.

The Supervisory Board acknowledges that Company managers performed their responsibilities diligently and in accordance with their duties.

5. Coordination Between the Supervisory Board and Other Bodies

In 2025, the Supervisory Board maintained close and constructive cooperation with the Board of Directors and Executive Board, as demonstrated by joint participation in Board meetings.

All resolutions of the Board of Directors were monitored by the Supervisory Board to ensure proper execution by the Executive Board.

The Supervisory Board also worked alongside the Board of Directors and Executive Board in implementing resolutions across departments, engaging with shareholders, and executing external activities such as changes in operational procedures, selection of the independent auditor, planning dividend distribution, and preparing documents for the General Meeting of Shareholders.

The Supervisory Board consistently collaborated on matters of regulatory compliance, financial policy, and adherence to the Company Charter and corporate governance regulations.

6. Operational Orientation for 2025

- In 2025, the Supervisory Board will perform its duties in accordance with the orientation approved by the General Meeting of Shareholders and within the scope of authority and responsibilities defined by the Company Charter, assuming accountability to the General Meeting of Shareholders and the law.
- Closely supervise corporate governance and business operations; intensify the review of accounting books and financial reports.

- Examine the legality and reasonableness of the Company's business and financial activities, as well as the implementation of Board of Directors' resolutions.
- Present to the General Meeting of Shareholders the Supervisory Board's review report on the Company's financial statements, along with its independent opinion on key issues concerning business performance, and the activities of the Board of Directors and Executive Board.
- Develop the Supervisory Board's Regulations on Operation.

Sincerely,

Recipients:

- *Shareholders*
- *Board of Directors, Supervisory Board, Executive Board, Corporate Secretary*
- *Archive: Board of Directors*

**ON BEHALF OF THE
SUPERVISORY BOARD
HEAD OF THE SUPERVISORY
BOARD**

TAN LOC LOUIS



DRAFT



THE SOCIALIST REPUBLIC OF VIETNAM

Independence - Freedom - Happiness

Ha Noi, ..., April, 2025

**REPORT OF THE BOARD OF DIRECTORS
BUSINESS PERFORMANCE IN 2024 AND BUSINESS PLAN FOR 2025**

I. Business Performance in 2024

The year 2024 was an extremely challenging period for the economy in general and for the Company's operations in particular. However, with the optimism and resilience of the Group's leadership, combined with our strong internal capacity, over 10 years of industry experience in real estate, building materials, and service commerce, along with the support of close partners and shareholders, the Executive Board remained steadfast and proactively adapted strategies in line with the adjusted business direction set by the Board of Directors.

The Company focused on expanding the serviced apartment and hotel business model, launching the *Big Hotel* chain in various provinces and cities such as Lao Cai, Da Nang, Hue, Ho Chi Minh City, and Can Tho. In the second half of 2024, BIG continued to expand its business operations by exploring new ventures that generate substantial cash flow and higher profits. Notably, BIG officially entered the commercial trade and agricultural import-export sector, with key products including durian and coffee.

As a result, BIG managed to overcome difficulties and achieved impressive business outcomes, as evidenced by the following figures:

- **Total revenue in 2024:** VND 464,046,323,870
- **Net profit after tax:** VND 9,809,473,699

(For detailed figures, please refer to the audited Financial Statements for 2024, which have been disclosed and published on the Company's website.)

Achieving these results was only possible thanks to the relentless efforts of the Board of Directors and the entire staff, who worked through many unforeseen macroeconomic challenges.

II. Objectives and Implementation Measures for the 2025 Business Plan

1. 2025 Business Plan



Entering 2025, the real estate, steel, construction materials, and agricultural trading markets are expected to see positive developments, as key bottlenecks in regulations, capital access, and liquidity begin to ease. This paves the way for a new, safer, more sustainable, and healthier growth cycle.

In anticipation of this market recovery and in line with directives from the Board of Directors, the Executive Board has developed the following key business targets for 2025:

No.	Indicator	2025 Plan (VND)	2024 Result (VND)	Change vs. 2024
1	Net Revenue	480.000.000.000	464.046.323.870	3,44%
	- Revenue from building materials and agricultural trade	460.000.000.000	455.001.051.366	1,09%
	- Revenue from hotel, services, brokerage	20.000.000.000	9.045272504	121,1%
2	- Net Profit After Tax	9.968.000.000	9.804.473.699	1,67%

2. Strategies and Measures to Achieve the 2025 Business Plan

With 2025 marking the 8th anniversary of the Company's establishment, BIG will continue to invest in expanding its market share and ecosystem. This includes developing the *Big Hotel* chain and restructuring operations to strengthen market position and lay a solid foundation for sustainable growth. Key strategies include:

- Classifying personnel by expertise to assign appropriate tasks and products; strengthening and expanding the project management team.
- Enhancing resources for market expansion in Southern Vietnam; continuing to research and adopt new technologies to improve operational efficiency.
- Reinforcing the investment team to boost the search, analysis, and proposal of potential real estate acquisition opportunities; completing a specialized customer service system for major domestic and international real estate investors.
- Actively sourcing properties for acquisition and expanding the Big Hotel chain nationwide.
- Focusing investment on key sectors: real estate, construction, technology, agriculture, and education.

On behalf of the Executive Board, I would like to express our sincere appreciation to our esteemed shareholders and delegates. We wish you all health, happiness, and success.

We respectfully submit this report to the General Meeting of Shareholders for review and approval.

Sincerely,



Recipients:

- General Meeting of Shareholders
- Board of Directors
- Supervisory Board
- Executive Board
- Office Archives

GENERAL DIRECTOR

TRAN THI MUA THAO



DRAFT

BIG INVEST GROUP

THE SOCIALIST REPUBLIC OF VIETNAM

JOINT STOCK COMPANY

Independence – Freedom – Happiness

No.:



Ha Noi, 09, April 2025

PROPOSAL

Re: Approval of the List of Auditing Firms for the 2025 Financial Statement Audit

To: The General Meeting of Shareholders

Pursuant to:

- *The Law on Enterprises No. 59/2020/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020, amended and supplemented by Law No. 03/2022/QH15 dated January 11, 2022, and guiding documents;*
- *The Law on Securities No. 54/2019/QH14 passed by the National Assembly on November 26, 2019, and its guiding documents;*
- *Law No. 56/2024/QH15 amending and supplementing a number of laws, including the Law on Securities, the Law on Accounting, the Law on Independent Auditing, the Law on State Budget, the Law on Management and Use of Public Property, the Law on Tax Administration, the Law on Personal Income Tax, the Law on National Reserves, and the Law on Handling of Administrative Violations;*
- *The Charter on Organization and Operation of Big Invest Group Joint Stock Company.*



The Board of Directors respectfully submits to the General Meeting of Shareholders for consideration and approval of the following:

Authorize the Board of Directors to select an auditing firm from the list of firms approved by the State Securities Commission of Vietnam to audit public interest entities in the securities sector in 2025 (details attached), based on reputation, audit quality, reasonable service fees, and legal eligibility. The selected auditing firm will conduct the review of the Company's semi-annual financial statements and audit the financial statements for the fiscal year 2025 of Big Invest Group Joint Stock Company.

We respectfully submit this proposal to the General Meeting of Shareholders for consideration and approval.

Sincerely,

**T.M HỘI ĐỒNG QUẢN TRỊ
CHỦ TỊCH HỘI ĐỒNG QUẢN TRỊ**

Recipients:

- Shareholders;
- Board of Directors, Executive Board;
- Office archive.

VÕ PHI NHẬT HUY

**LIST OF AUDITING FIRMS
APPROVED TO AUDIT PUBLIC INTEREST ENTITIES IN THE SECURITIES
SECTOR IN 2025**

1. KPMG LIMITED (KPMG)
2. ERNST & YOUNG VIET NAM LIMITED (E&Y)
3. DELOITTE VIETNAM AUDIT COMPANY LIMITED (DELOITTE)
4. PWC (VIETNAM) LIMITED (PwC)
5. AASC AUDITING FIRM COMPANY LIMITED (AASC)
6. GRANT THORNTON (VIETNAM) LIMITED (GT)
7. A&C AUDITING AND CONSULTING COMPANY LIMITED (A&C)
8. ECOVIS AFA VIETNAM AUDITING - APPRAISAL AND CONSULTING COMPANY LIMITED (ECOVIS AFA)
9. CPA VIETNAM AUDITING COMPANY LIMITED (CPA VIETNAM)
10. VIET VALUES AUDIT AND CONSULTING COMPANY LIMITED (VIET VALUES)
11. SOUTHERN AUDITING AND ACCOUNTING FINANCIAL CONSULTING SERVICES COMPANY LIMITED (AASCS)
12. AN VIET AUDITING COMPANY LIMITED (AN VIET CPA)
13. VACO AUDITING COMPANY LIMITED (VACO)
14. SAO VIET AUDITING COMPANY LIMITED (SVA)
15. RSM VIETNAM AUDITING & CONSULTING COMPANY LIMITED (RSM)
16. AFC VIETNAM AUDITING COMPANY LIMITED (AFC)
17. AAC AUDITING AND ACCOUNTING COMPANY LIMITED (AAC)
18. NVA AUDITING COMPANY LIMITED (NVA)
19. MOORE AISC AUDITING AND INFORMATICS SERVICES COMPANY LIMITED (MOORE AISC)
20. UHY ACA CO., LTD (UHY)
21. NHAN TAM VIET AUDITING COMPANY LIMITED (NVT)
22. VIET NAM AUDITING & EVALUATION COMPANY LIMITED (VAE)
23. INTERNATIONAL AUDITING COMPANY LIMITED (ICPA)
24. BDO AUDIT SERVICES COMPANY LIMITED (BDO)
25. FAC AUDITING COMPANY LIMITED (FAC)
26. VIET NAM AUDITING AND VALUATION COMPANY LIMITED (AVA)
27. INTERNATIONAL AUDITING AND VALUATION COMPANY LIMITED (IAV)



DRAFT



No:/CTTr-HĐQT

Ha Noi, ..., April, 2025

REPORT

Regarding: Approval of the Audited Financial Statements for the Year 2024

To: The General Shareholders' Meeting

Base on:

- *The Enterprise Law No. 59/2020/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020, amended and supplemented by Law No. 03/2022/QH15 passed by the National Assembly of the Socialist Republic of Vietnam on January 11, 2022, and its guiding documents;*
- *The Securities Law No. 54/2019/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on November 26, 2019, and its guiding documents;*
- *Law No. 56/2024/QH15 amending and supplementing some provisions of the Securities Law, Accounting Law, Independent Audit Law, State Budget Law, Public Asset Management and Use Law, Tax Management Law, Personal Income Tax Law, National Reserve Law, and Administrative Violation Handling Law;*
- *The Charter of Organization and Operations of Big Invest Group Joint Stock Company.*

The Board of Directors respectfully submits to the General Shareholders' Meeting for consideration and approval of the audited Financial Statements for 2024, conducted by CPA VIETNAM Auditing Company – Northern Branch, which includes the following key contents:

1. **Balance Sheet as of December 31, 2024**
 - Total assets and capital: VND 359,029,521,608
2. **Business Performance Report for 2024**
 - Net revenue from sales and services: VND 464,046,323,870
 - Profit after corporate income tax: VND 9,809,473,699

The detailed contents of the audited Financial Statements for 2024 by Big Invest Group Joint Stock Company are published on the Company's website.

We respectfully submit for the General Shareholders' Meeting's consideration and approval.

Sincerely,

To:

- *Shareholders;*
- *Board of Directors, General Director;*

The materials for the 2025 Annual General Meeting of Shareholders - Big Invest Group Joint Stock Company.



- *Archives*

On behalf of the Board of Directors
CHAIRMAN OF THE BOARD

VO PHI NHAT HUY.



No: .../2025/TT-HDQT

Hanoi, ... April, 2025



PROPOSAL

Re: Approval of the 2025 Operational Budget for the Board of Directors and the Supervisory Board

To: The General Meeting of Shareholders

Pursuant to:

- The Law on Enterprises No. 59/2020/QH14 adopted by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020, as amended and supplemented by Law No. 03/2022/QH15 adopted on January 11, 2022, and guiding documents;
- The Law on Securities No. 54/2019/QH14 adopted by the National Assembly on November 26, 2019, and its guiding documents;
- Law No. 56/2024/QH15 amending and supplementing a number of articles of the Law on Securities, Law on Accounting, Law on Independent Audit, Law on State Budget, Law on Management and Use of Public Assets, Law on Tax Administration, Law on Personal Income Tax, Law on National Reserves, and Law on Handling of Administrative Violations;
- The Charter on the organization and operation of Big Invest Group Joint Stock Company;

The Board of Directors hereby submits for consideration and approval by the General Meeting of Shareholders the proposed remuneration budget for the Board of Directors and the Supervisory Board for the year 2025, as follows:

No.	Position	Quantity	Remuneration (VND/month)
I	Board of Directors	03	
1	Chairman of the Board of Directors	01	35.000.000
2	Executive Member of the Board	01	30.000.000
3	Independent Member of the Board	01	20.000.000
T Total Remuneration for the BOD			85.000.000
II	Supervisory Board	03	
1	Head of the Supervisory Board	01	25.000.000
2	Members of the Supervisory Board	02	5.000.000 (Each)
Total Remuneration for Supervisory Board:			35.000.000



III	Total	120,000.000
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The above remuneration does not include business travel expenses or any costs incurred from tasks authorized by the General Meeting of Shareholders (if any).

We respectfully submit this proposal for your review and approval.

Sincerely,

Recipients:

- Shareholders;
- Board of Directors, General Director;
- Office for filing.

**ON BEHALF OF THE BOARD OF
DIRECTORS
CHAIRMAN OF THE BOARD OF
DIRECTORS**

VO PHI NHAT HUY





No. / 2025 / TTtr-HĐQT

Ha Noi...April.. 2025

PROPOSAL

Re: Approval of the 2024 Profit Distribution Plan

To: The General Meeting of Shareholders

Pursuant to:

- The Law on Enterprises No. 59/2020/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020, as amended and supplemented by Law No. 03/2022/QH15 passed by the National Assembly on January 11, 2022, and the guiding documents thereof;
- The Law on Securities No. 54/2019/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on November 26, 2019, and the guiding documents thereof;
- The Charter on Organization and Operation of Big Invest Group Joint Stock Company

The Board of Directors respectfully submits to the General Meeting of Shareholders for consideration and approval of the 2024 profit distribution plan as follows:

1. **Undistributed after-tax profit as of December 31, 2024:** VND 12,200,518,823.
2. **Profit distribution plan:** The Company shall issue shares to pay dividends for the year 2024, with the total value of dividend shares expected to be: VND 9,050,810,000.

We respectfully submit this to the General Meeting of Shareholders for review and approval.

Sincerely,

Recipients:

- Shareholders;
- Board of Directors, Executive Board;
- Company Archive.

**ON BEHALF OF THE BOARD OF
DIRECTORS
CHAIRMAN OF THE BOARD**

VO PHI NHAT HUY

No.

Ha Noi, ..., April, 2025

DRAFT



PROPOSAL

Subject: *Change of the Company's Headquarters Location*

To: The General Shareholders' Meeting

Pursuant to:

- *The Law on Enterprises No. 59/2020/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020, amended and supplemented by Law No. 03/2022/QH15 passed by the National Assembly of the Socialist Republic of Vietnam on January 11, 2022, and related guiding documents;*
- *The Securities Law No. 54/2019/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on November 26, 2019, and related guiding documents;*
- *Law No. 56/2024/QH15 amending and supplementing certain provisions of the Securities Law, the Accounting Law, the Independent Audit Law, the State Budget Law, the Law on the Management and Use of Public Assets, the Tax Administration Law, the Personal Income Tax Law, the National Reserve Law, and the Administrative Violation Law;*
- *The Charter on the organization and operation of Big Invest Group Joint Stock Company.*



1. Change of the Company's Headquarters Location:

In accordance with the actual needs for investment enhancement and market expansion, to promptly meet the requirements of managing the Company's business operations, the Board of Directors respectfully submits the proposal to the General Shareholders' Meeting for consideration and approval of the following change in the Company's headquarters location:

Relocation of the headquarters of Big Invest Group Joint Stock Company:

Current address: 62/6 Khuc Thua Du, Dich Vong Ward, Cau Giay District, Hanoi.

New address: 35-37 Street No. 4, Trung Son Residential Area, Binh Hung Commune, Binh Chánh District, Ho Chi Minh City.

Time of relocation: After the approval of the General Shareholders' Meeting at the Annual General Shareholders' Meeting in 2025..

- The Board of Directors and the General Director are responsible for completing the legal procedures and notifying the change of business registration content as per current enterprise law, as well as other related legal procedures (if any) regarding the relocation of the Company's headquarters..

2. Amendment of the Company's Charter:

The Board of Directors respectfully submits to the General Shareholders' Meeting for consideration to amend Clause 3, Article 2 of the Company's Charter regarding the Company's headquarters address as follows:

"3. Registered headquarters of the Company:

35-37 Street No. 4, Trung Sơn Residential Area, Binh Hung Commune, Binh Chánh District, Ho Chi Minh City."

Other contents remain unchanged and continue to be effective.

The Board of Directors respectfully submits the proposal for approval by the General Shareholders' Meeting.

Sincerely,

Recipients:

- Shareholders;
- Board of Directors, CEO;
- Office Archive.



**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD OF DIRECTORS**

VO PHI NHAT HUY



REPORT

Etc. Change of Company Name

To: General Meeting of Shareholders

Base:

- Law on Enterprises No. 59/2020/QH14 approved by the National Assembly of the Socialist Republic of Vietnam on 17/06/2020, amended and supplemented by Law No. 03/2022/QH15 approved by the National Assembly of the Socialist Republic of Vietnam on 11/01/2022 and guiding documents;
- Law on Securities No. 54/2019/QH14 approved by the National Assembly of the Socialist Republic of Vietnam on November 26, 2019 and guiding documents;
- Law No. 56/2024/QH15 amends and supplements a number of articles of the Law on Securities, the Law on Accounting, the Law on Independent Audit, the Law on State Budget, the Law on Management and Use of Public Assets, the Law on Tax Administration, the Law on Personal Income Tax, the Law on National Reserves, and the Law on Handling of Administrative Violations;
- Charter of organization and operation of Big Invest Group Joint Stock Company.

**1. Change of Company Name:**

Based on the actual needs of improving brand recognition, in line with the business strategy, the Board of Directors respectfully submits to the General Meeting of Shareholders of the Company for consideration and approval the change of the Company's name as follows:

- Change of company name (including company name written in Vietnamese and company name written in foreign language):

	Old name	New name
Company name written in Vietnamese	Big Invest Group Joint Stock Company	Big Group Holdings Investment Joint Stock Company
Company name written in foreign language	Big Invest Group Joint Stock Company	Big Group Holdings Investment Company

Implementation time: Implemented in 2025 after being approved by the 2025 Annual General Meeting of Shareholders.

- Assign the Board of Directors and the General Director to be responsible for carrying out legal procedures for notifying changes in enterprise registration contents in accordance with current enterprise laws, carrying out other legal procedures (if any) related to the change of the company's name.

2. Amendment of the Company's Charter:

Submit to the General Meeting of Shareholders for consideration the amendment of **Clause 1, Article 2 of the** Company's Charter stipulating the Company's company name as follows:

"1. Company name:

- a) Company name written in Vietnamese: Big Group Holdings Investment Joint Stock Company*
- b) The company's name is written in foreign languages: Big Group Holdings Investment Company".*

In addition to the above amendments, other contents remain in effect.

Respectfully submitted to the General Meeting of Shareholders of the company for consideration and approval.

Respect.

Recipient:

- Shareholder;
- HDQT, Ban TGD;
- Save VP.

**T.M BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD OF
DIRECTORS**

VO PHI NHAT HUY



REPORT

Content: Change of the legal representative of the Company

To: General Meeting of Shareholders

Base:

- Law on Enterprises No. 59/2020/QH14 approved by the National Assembly of the Socialist Republic of Vietnam on 17/06/2020, amended and supplemented by Law No. 03/2022/QH15 approved by the National Assembly of the Socialist Republic of Vietnam on 11/01/2022 and guiding documents;
- Law on Securities No. 54/2019/QH14 approved by the National Assembly of the Socialist Republic of Vietnam on November 26, 2019 and guiding documents;
- Law No. 56/2024/QH15 amends and supplements a number of articles of the Law on Securities, the Law on Accounting, the Law on Independent Audit, the Law on State Budget, the Law on Management and Use of Public Assets, the Law on Tax Administration, the Law on Personal Income Tax, the Law on National Reserves, and the Law on Handling of Administrative Violations;
- Charter of organization and operation of Big Invest Group Joint Stock Company.

1. Change of legal representative of the Company:

Based on actual needs and needs, the Board of Directors respectfully submits to the General Meeting of Shareholders of the Company for consideration and approval the change of the Company's legal representative as follows:

- Current legal representative: General Director of the company
- New legal representative: Chairman of the Board of Directors

Current Legal Representative of the Company	New Legal Representative of the Company
Full name: TRAN THI BUOM THAO Gender: Female Title: General Director Date of birth: 20/03/1994 Type of legal document of the individual: Citizen ID card	Full name: VO PHI NHAT HUY Gender: Male Title: Chairman of the Board of Directors Date of birth: 12/10/1987 Type of legal document of the individual: Citizen ID

Number of legal documents of the individual: 064194006487 Issued date: 03/20/2023 Place of issue: Police Department for Administrative Management of Social Order Permanent address: Village 5, Ia Pal Commune, Chu Se District, Gia Lai Province, Vietnam Contact address: Village 5, Ia Pal Commune, Chu Se District, Gia Lai Province, Vietnam	Number of legal documents of the individual: 046087000068 Issued date: 5/29/2024 Place of issue: Police Department for Administrative Management of Social Order Permanent address: 100 D3, KNDI PK, Hamlet 4, Phuoc Kien, Nha Be, Ho Chi Minh City. Contact address: 100 D3, KNDI PK, Hamlet 4, Phuoc Kien, Nha Be, Ho Chi Minh City.
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- Implementation time: After being approved by the Annual General Meeting of Shareholders in 2025.

Assign the Board of Directors and the General Director to be responsible for carrying out legal procedures for notifying changes in enterprise registration contents in accordance with the current enterprise law, carrying out other legal procedures (if any) related to the change of the company's legal representative.

2. Amendment of the Company's Charter:

Submit to the General Meeting of Shareholders for consideration and amendment of Article 3 of the Company's Charter stipulating the legal representative of the company as follows:

"The company has 01 legal representative who is the Chairman of the Board of Directors"

In addition to the above amendments, other contents remain in effect.

Respectfully submitted to the General Meeting of Shareholders of the company for consideration and approval.

Respect.

Recipient:

- Shareholder;
- HDQT, Ban TGD;
- Save VP.

**T.M BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD OF
DIRECTORS**

VO PHI NHAT HUY

No: 19/2025/Tr-HDQT

Hanoi, ... April, 2025



PROPOSAL

Re: Listing of Big Invest Group Joint Stock Company's shares

To: The General Meeting of Shareholders

Pursuant to:

- Law on Enterprises No. 59/2020/QH14 dated June 17, 2020, as amended and supplemented by Law No. 03/2022/QH15 dated January 11, 2022, and guiding documents;
- Law on Securities No. 54/2019/QH14 dated November 26, 2019, and guiding documents;
- The Charter of Big Invest Group Joint Stock Company;

The Board of Directors (BOD) of Big Invest Group Joint Stock Company respectfully submits to the General Meeting of Shareholders (GMS) for consideration and approval the plan for listing the Company's shares, specifically as follows:

1. Approval of the listing of all Company shares on the Stock Exchange

- Details of shares to be listed:
 - Name of shares: Big Invest Group Joint Stock Company shares
 - Stock code: BIG
 - Type of securities: Common shares
 - Number of shares to be listed: All outstanding shares of Big Invest Group Joint Stock Company at the time of listing registration
 - Par value: VND 10,000 per share.
- The Company will carry out procedures to cancel the registration of trading of all shares of Big Invest Group Joint Stock Company on the UPCOM trading system after receiving the approval for listing from the Stock Exchange, in order to list the Company's shares on the Stock Exchange.

2. Authorization to the Board of Directors

The GMS authorizes the BOD to:

- Proactively consider and decide on the selection of the Stock Exchange (Hanoi Stock Exchange, Ho Chi Minh City Stock Exchange, or Vietnam Stock Exchange, depending on the regulations in effect at the time of implementation) for listing the Company's shares;
- Prepare the plan, dossier, and necessary legal procedures, and be fully authorized to resolve all matters arising in relation to the application process and procedures for listing the Company's shares;



- Select the appropriate timing to proceed with the listing of the Company's shares based on market conditions and the Company's actual situation;
- Implement all necessary procedures in accordance with the requirements of the Stock Exchange, the Vietnam Securities Depository and Clearing Corporation, and applicable laws regarding exchange transfer and listing registration.

Respectfully submitted to the General Meeting of Shareholders for consideration and approval.

Recipients:

- *As above*
- *BOD, Supervisory Board*
- *Archive: Office*

**ON BEHALF OF THE BOARD OF
DIRECTORS
CHAIRMAN**

VO PHI NHAT HUY



No: 2025/TT-HĐQT

Hanoi, ... April, 2025



PROPOSAL

Plan for Additional Public Offering of Shares

To: The General Meeting of Shareholders

Pursuant to:

- The Law on Enterprises No. 59/2020/QH14 dated June 17, 2020, as amended and supplemented by Law No. 03/2022/QH15 dated January 11, 2022, and its guiding documents;
- The Law on Securities No. 54/2019/QH14 dated November 26, 2019, and its guiding documents;
- Decree No. 155/2020/ND-CP dated December 31, 2020;
- The Charter of Big Invest Group Joint Stock Company;

The Board of Directors (the "BOD") of Big Invest Group Joint Stock Company (the "Company" or "BIG") hereby submits for the General Meeting of Shareholders (the "GMS")'s review and approval the plan for an additional public offering of shares, with the following details:

I. LEGAL BASIS FOR THE ISSUANCE

- The Law on Enterprises No. 59/2020/QH14 dated June 17, 2020, as amended and supplemented by Law No. 03/2022/QH15 dated January 11, 2022, and its guiding documents;
- The Law on Securities No. 54/2019/QH14 dated November 26, 2019, and its guiding documents;
- Decree No. 155/2020/ND-CP dated December 31, 2020;
- The Charter of Big Invest Group Joint Stock Company;

II. SHARE ISSUANCE PLAN

- | | |
|--|--|
| - Name of share: | Big Invest Group Joint Stock Company share |
| - Stock code: | BIG |
| - Type of share to be issued: | Common share |
| - Par value: | VND 10,000 per share |
| - Current charter capital: | VND 150,846,890,000 |
| - Number of shares currently outstanding: | 15,084,689 shares |
| - Number of shares expected to be offered: | 10,559,282 shares |

- Total expected par value of offered shares: VND 105,592,820,000
- Total number of shares after issuance: 25,643,971 shares
- Expected charter capital after issuance: VND 256,439,710,000
- Exercise ratio: The GMS authorizes the BOD to determine the rights offering ratio based on the actual charter capital at the time of issuance, ensuring the total offering does not exceed 10,559,282 shares.
- Issuance method: Public offering to existing shareholders via rights offering
- Targeted buyers: All existing shareholders recorded on the record date
- Offering price: VND 10,000 per share
- Pricing basis: Based on the book value per share as of the 2024 audited financial statement, which is VND 10,809/share. To increase offering success, the BOD proposes an offering price of VND 10,000/share
- Handling of fractional shares and unsold shares: Fractional shares resulting from rights rounding shall be rounded down.
The GMS authorizes the BOD to distribute any fractional or unsold shares (excluding persons under Clause 3 Article 17 and Clause 2 Article 195 of the Law on Enterprises 2020) to other investors at VND 10,000/share within the prescribed timeframe (including extensions), in accordance with Article 42 of Decree 155/2020/ND-CP.
If shares remain undistributed after the distribution period, they shall be canceled. The BOD will finalize the issuance and register the new charter capital based on the actual number of shares successfully issued.
- Transfer restrictions: Shares purchased under the rights offering by existing shareholders are freely transferable.
Shareholders under restricted holding still receive rights; shares purchased under those rights will not be restricted.
Odd shares arising shall be allocated to other

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shareholders/investors without transfer restrictions; shares that shareholders do not exercise or partially exercise their purchase rights shall be allocated to other shareholders/investors with transfer restrictions for a period of one (1) year from the end date of the offering.

- Transfer of rights: Rights to purchase shares may be transferred once only. Transferees may not further transfer such rights.
- Expected offering timeline: After receiving the Certificate of Public Offering Registration from the State Securities Commission and post-2024 stock dividend issuance.
- Dilution impact: The GMS authorizes the BOD to assess and disclose dilution effects (reference price, EPS, book value per share) in the prospectus.
- Compliance with foreign ownership limits: The GMS authorizes the BOD to ensure compliance with foreign ownership limits.
- Registration of additional shares for trading and listing: All newly issued shares will be registered with the Vietnam Securities Depository and Clearing Corporation (VSDC) and listed on the Stock Exchange upon issuance completion.

III. PURPOSE OF THE ISSUANCE

The Company plans to increase its charter capital to settle debts owed to credit institutions.

IV. USE OF PROCEEDS

The entire expected proceeds of VND 105,592,820,000 will be used to repay credit institution debts. If actual proceeds are insufficient, the GMS authorizes the BOD to consider and arrange alternative funding sources for the aforementioned purposes.

V. AUTHORIZATION

Upon approval of this plan by the GMS, the BOD is authorized to decide on all matters (including but not limited to) related to the public offering, specifically:

1. Finalizing the capital utilization plan per GMS resolution and current regulations.
2. Implementing the offering plan, including:
 - Selecting the appropriate time for the offering;
 - Ensuring compliance with foreign ownership rules;
 - Distributing unsold or fractional shares as mentioned above;
 - Managing actual proceeds for optimal effectiveness;

- Adjusting the capital usage plan (within 50% variation) if necessary, and reporting to the GMS.
 - Completing procedures for offering approval, including amendments and supplements to related dossiers.
3. **Registering the additional shares for depository and trading/listing:**
Carry out all necessary procedures to register the additional shares with the Vietnam Securities Depository and Clearing Corporation (VSDC), and register the trading/listing of the additional shares on the Stock Exchange upon completion of the issuance, in accordance with current regulations.
 4. **Amending and supplementing the Company's Charter related to changes in charter capital and number of shares:**
Amend and supplement the Company's Charter to reflect changes in the number of shares and charter capital based on the actual results of the offering, and report the amendments to the General Meeting of Shareholders at the nearest meeting.
 5. **Updating the Enterprise Registration Certificate:**
Authorize the Board of Directors to carry out procedures to amend the Company's Enterprise Registration Certificate with the Department of Planning and Investment, reflecting the changes in charter capital and number of shares following the actual results of the additional public offering.
 6. **Other authorizations:**
In addition to the aforementioned authorizations, during the implementation of the offering plan, the General Meeting of Shareholders authorizes the Board of Directors to further supplement, revise, and finalize the issuance plan in accordance with requirements from State regulatory authorities and/or actual conditions to ensure the legality, regulatory compliance, and protection of shareholders' and the Company's rights and interests.

Respectfully submitted to the General Meeting of Shareholders for review and approval.

Recipients:

- As above
- BOD, Supervisory Board
- Archives

**ON BEHALF OF THE BOARD OF
DIRECTORS CHAIRMAN**

VO PHI NHAT HUY

**BIG INVEST GROUP
JOINT STOCK COMPANY**

THE SOCIALIST REPUBLIC OF VIETNAM

Independence - Freedom - Happiness

No:/2025/Tr-HDQT

Hanoi,April, 2025



PROPOSAL

Re: Plan for stock dividend payment for the year 2024

To: The General Meeting of Shareholders

Pursuant to:

- Law on Enterprises No. 59/2020/QH14 dated June 17, 2020, as amended and supplemented by Law No. 03/2022/QH15 dated January 11, 2022, and guiding documents;
- Law on Securities No. 54/2019/QH14 dated November 26, 2019, and guiding documents;
- Decree No. 155/2020/ND-CP dated December 31, 2020;
- The Charter of Big Invest Group Joint Stock Company;
- The 2024 audited financial statements of Big Invest Group Joint Stock Company, audited by CPA Vietnam Auditing Co., Ltd.

The Board of Directors (BOD) of Big Invest Group Joint Stock Company respectfully submits to the General Meeting of Shareholders (GMS) for consideration and approval of the plan to issue shares to pay dividends for the year 2024 to existing shareholders with the following details::

I. PLAN FOR SHARE ISSUANCE

1. Issuing organization: Big Invest Group Joint Stock Company
2. Name of shares: Big Invest Group Joint Stock Company shares
3. Stock code: BIG
4. Type of shares issued: Common shares
5. Par value per share: VND 10,000 (Ten thousand dong per share)
6. Eligible recipients: Existing shareholders whose names appear on the list of shareholders on the record date for entitlement to receive stock dividends.
7. Issuance method: To be issued to existing shareholders via entitlement exercise.
8. Total shares issued to date: 15,084,689 shares
9. Total outstanding shares: 15,084,689 shares
10. Maximum number of shares to be issued: 905,081 shares
11. Maximum total par value of issued shares: VND 9,050,810,000
12. Entitlement ratio: 50:3 (Each shareholder holding 01 share at the record date will receive 01 entitlement; for every 50 entitlements, the shareholder will receive 03 additional shares).

The GMS authorizes the BOD to determine the final entitlement ratio in accordance

with applicable laws and the actual situation of the Company, ensuring the maximum number of shares to be issued does not exceed 905,081 shares.

13. Treatment of fractional shares: The number of shares issued shall be rounded down to the nearest whole number. Any fractional shares arising from rounding shall be canceled by the Company.
14. Source of funds: Undistributed after-tax profit as stated in the audited 2024 financial statements.
15. Transfer restriction: The newly issued shares shall not be subject to any transfer restrictions.
16. Expected time of issuance: Within 2025, after the State Securities Commission of Vietnam confirms receipt of the complete dossier for share issuance to pay dividends, and before the Company conducts any public offering of shares (if applicable).

II. REGISTRATION, DEPOSITORY, AND LISTING OF ADDITIONAL SHARES

The GMS authorizes and assigns the BOD to carry out all necessary procedures to register the additional securities with the Vietnam Securities Depository and Clearing Corporation and to register additional trading at the Hanoi Stock Exchange for the total number of dividend shares issued in accordance with the Company's Charter and current laws and regulations.

III. AUTHORIZATION FROM THE GMS TO THE BOD

The GMS authorizes the BOD to carry out all necessary procedures and implement related tasks, including:

- Determining the appropriate time to issue shares for the 2024 dividend payment in accordance with the approved resolution of the GMS, relevant laws, the Company's Charter, and ensuring optimal benefits for shareholders;
- Adjusting the share issuance ratio for the 2024 dividend payment in line with legal regulations and the Company's actual circumstances, provided that the total number of shares issued does not exceed 905,081 shares;
- Carrying out necessary procedures to obtain approval from the State Securities Commission of Vietnam for the issuance and reporting the result thereof;
- Amending relevant provisions on charter capital and number of shares in the Company's Charter in line with the actual result of the issuance;
- Implementing necessary procedures to register the additional securities with the Vietnam Securities Depository and Clearing Corporation and to register additional trading at the Hanoi Stock Exchange in accordance with the law;
- Performing procedures to update the Company's Enterprise Registration Certificate regarding the change in charter capital and number of shares in line with the actual result of the share issuance with the Department of Planning and Investment after completion of the issuance

Respectfully submitted to the General Meeting of Shareholders for consideration and approval.

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Recipients:

- As above
- BOD, Supervisory Board
- Archive: Office

ON BEHALF OF THE BOARD OF
DIRECTORS
CHAIRMAN

VO PHI NHAT HUY





Hanoi, April 6, 2025

REPORT

Etc.: Dismissal and election of additional members of the Board of Directors for the remaining time of

Term 2024 – 2029

To: General Meeting of Shareholders

Base:

- Law on Enterprises No. 59/2020/QH14 approved by the National Assembly of the Socialist Republic of Vietnam on 17/06/2020 amended and supplemented by Law No. 03/2022/QH15 approved by the National Assembly of the Socialist Republic of Vietnam on 11/01/2022 and guiding documents;
- Law on Securities No. 54/2019/QH14 approved by the National Assembly of the Socialist Republic of Vietnam on November 26, 2019 and guiding documents;
- The Law on Securities No. 59/2019/QH14 was approved by the National Assembly of the Socialist Republic of Vietnam on November 26, 2019, effective from January 1, 2021; Law No. 56/2024/QH15 of the National Assembly amending and supplementing a number of articles of the Law on Securities, the Law on Accounting, the Law on Independent Audit, the Law on State Budget, the Law on Management and Use of Public Assets, the Law on Tax Administration, the Law on Personal Income Tax, the Law on National Reserves, and the Law on Handling of Administrative Violations
- Charter of organization and operation of Big Invest Group Joint Stock Company.
- Resignation of Ms. Tran Thi Mua Thao.



The Board of Directors respectfully submits to the General Meeting of Shareholders of the Company for consideration and approval the dismissal and election of 01 additional member of the Board of Directors of Big Invest Group Joint Stock Company for the term 2024 – 2029 as follows:

1. To approve the dismissal of Ms. Tran Thi Mua Thao as a member of the Board of Directors from the date of approval by the General Meeting of Shareholders:
 - Position before dismissal: Member of the Board of Directors;
 - Reason for dismissal: Personal reasons;
 - Time to resign: from 06/4/2025.

Pursuant to the provisions of Article 160 of the Law on Enterprises, the Board of Directors respectfully submits to the General Meeting for approval the dismissal of the above-mentioned individual as a member of the Board of Directors from April 27, 2025.

2. Approving the election of additional members of the Board of Directors for the remaining term of the term 2024 – 2029 as follows:

- Number of additional elected members of the Board of Directors: 01 member.
- Criteria for selecting members of the Board of Directors: according to the provisions of Article 155 of the Law on Enterprises and Article 37 of the Company's Charter. These criteria have been mentioned in the Working Regulations and voted at the 2025 Annual General Meeting of Shareholders.
- List of candidates:

STT	Candidate's full name	Comment
1	VO THUAN HOA	According to the nomination of Mr. Vo Phi Nhat Huy

Respect.

Recipient:

- Shareholder;
- HDQT, Ban TGD;
- Save VP.

**T.M BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD OF
DIRECTORS**

VO PHI NHAT HUY



Note: (The report is amended and supplemented from the report No. /TTr-HDQT dated))

Ha Noi, ---, April, 2025



**NOMINATION FORM
BOARD OF DIRECTORS MEMBER
TERM 2024 – 2029**

To: Big Invest Group Joint Stock Company

I am: **VÕ PHI NHẬT HUY**

A shareholder of Big Invest Group Joint Stock Company

Currently holding: 2,500,053 common shares

Equivalent to 16.57% of the total voting shares of the Company.

Pursuant to the Law on Enterprises and the Charter of the Company, I hereby nominate:

Mr./Ms.: **VÕ THUẬN HÒA**

(Detailed information as per the attached Curriculum Vitae)

As a candidate for the Board of Directors of Big Invest Group Joint Stock Company for the term 2024 – 2029.

I hereby certify that all the information provided is true and accurate, and I take full responsibility before the law and the General Meeting of Shareholders for the accuracy and integrity of the attached documents.

Attached documents include:

- A valid copy of the ID card/Citizen ID/Passport;
- Copies of relevant degrees and certificates;
- The candidate's curriculum vitae.

Respectfully,

Nominator

(Sign, write full name, and affix seal if representing an organization)

VO PHI NHAT HUY

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THE SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

CURRICULUM VITAE

(For candidates nominated/elected as a member of the Board of Directors)

1. Full Name: VO THUAN HOA... Gender: Male/Female: Male
2. Date of Birth: ... 1981..... Place of Birth: Tien Giang, Vietnam
3. Nationality: Vietnamese.....
4. ID Card/Citizen ID/Passport No.: 082081000046 Date of Issue: March 18, 2016 Place of Issue: Ho Chi Minh City Police Department
5. Permanent Address: A1-25-09 City Gate Tower, 15 Vo Van Kiet Street, Ward 16, District 8, Ho Chi Minh City
6. Contact Number: 0989 350 050
7. Educational Background:
8. Professional Qualifications:
9. Employment History:

Time Period	Employment History, Career, and Positions Held (What position, where)	Notes
<ul style="list-style-type: none">▪ From 2006 to 2013:▪ From 2013 to 2015:▪ From 2016 to June 2016:▪ From June 2016 to November 2017:▪ From 2018 to March 2019:▪ From April 2019 to July 2019▪ From July 2019 to July 2020▪ From July 2020 to May 2024▪ From May 2024 to present	<ul style="list-style-type: none">▪ Head of Fund Analysis – Yuki Japan Fund▪ Head of Investment Banking and MG – SSI Securities Corporation▪ Deputy Head of IPO Committee – CTGroup▪ Executive Vice General Director – Dalat Real Estate Joint Stock Company▪ Assistant to the Chairman of the Board of Directors – Thu Thiem REC cum Head of Investment Banking Division – SJC Securities Joint Stock Company▪ Deputy General Director – Van Don Plastic Joint Stock Company▪ General Director – Van Don Plastic Joint Stock Company▪ Member of the Board of Directors – Minh Khang Capital Trading Public Joint Stock Company▪ Investment Director – Minh	



	Viet Investment Corporation ▪ Freelance	
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10. Current position at Big Invest Group Joint Stock Company (if any): None

11. Current positions at other organizations: None

12. Number of shares held (as of the record date) at Big Invest Group JSC:

..... shares, accounting for % of the charter capital, including:

- Representing (organization name: State/strategic shareholder/other organization):
- Personally owned: None

13. Commitment to shareholding (if any): None

14. Related interests with Big Invest Group JSC (if any): None

15. Conflicting interests with Big Invest Group JSC (if any): None

16. Other conflicts of interest with Big Invest Group JSC (if any): None

I hereby declare that the above statements are completely true. If they are incorrect, I accept full legal responsibility.

**CERTIFICATION OF LOCAL
AUTHORITIES OR WORKPLACE (IF
NECESSARY)**

**DECLARANT
(signed, full name)**



*Related persons as defined in Clause 23, Article 4 of the 2020 Enterprise Law, Clause 46, Article 4 of the 2019 Securities Law.



NOMINATION OF CANDIDATES TO JOIN THE BOARD OF DIRECTORS

- Pursuant to the Enterprise Law No. 59/2020/QH14, which was passed by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020, and amended and supplemented by Law No. 03/2022/QH15, passed by the National Assembly of the Socialist Republic of Vietnam on January 11, 2022, and the guiding documents for its implementation.
- Pursuant to the Charter of Organization and Operation of Big Invest Group Joint Stock Company;
- Pursuant to the Internal Governance Regulations of Big Invest Group Joint Stock Company;
- Pursuant to the Regulations for Nominating Members to Join the Board of Directors of Big Invest Group Joint Stock Company;

Today, on at, we, the shareholders of Big Invest Group Joint Stock Company, collectively hold shares (in words: shares), which represents% of the total shares with voting rights of the Company, as listed below:

No.	Shareholder's Name	ID/Passport/Business Registration No.	Permanent Address	Number of Shares Owned/Representative of Shareholder	Signature and Full Name
	Total:				



We unanimously agree to nominate the following candidate to join the Board of Directors of Big Invest Group Joint Stock Company for the term 2024 - 2029, at the Annual General Meeting of Shareholders in 2025, as follows:

Mr./Ms.

ID/Passport No.:

Date of Issue: Issuing Authority:

Permanent Address:

Educational Background: Major:

At the same time, we agree to appoint:

Mr./Ms.

ID/Passport No.:

Date of Issue: Issuing Authority:

Permanent Address:

To act as the representative of the group to carry out the nomination procedures in accordance with the Regulations for Nominating Candidates to the Board of Directors of Big Invest Group Joint Stock Company.

This document is prepared at hours, on / /
at

We confirm that the information provided is accurate and we are responsible before the law and the General Assembly of Shareholders for the accuracy and truthfulness of the documents attached.

...,April, 2025

SHAREHOLDER

(Representative of the Group)

(Signature and Full Name)

Attached Documents:

- Valid copy of ID/Passport/Business Registration;
- Valid copy of diplomas and certificates;
- Resume of the candidate.





**NOMINATION LETTER
FOR BOARD OF DIRECTORS MEMBERSHIP
TERM 2024 – 2029**

To: Big Invest Group Joint Stock Company

Shareholder's Full Name:

ID/Passport/Business Registration Certificate No.:

Date of Issue: Issued by:

Legal Representative (if any):

Currently owns: shares

Corresponding to ...% of the total voting shares of the Company

I hereby request Big Invest Group Joint Stock Company to accept my/my company's nomination of:

Mr./Mrs.:

ID/Passport No.: Date of Issue: Issued by:

Permanent Address:

Education Level: Major:

Currently owns: (shares)

Corresponding total value at par: (VND)

To be a candidate for the Board of Directors of Big Invest Group Joint Stock Company for the term 2024 - 2029.

I affirm that the information I have provided is true and accurate, and I take full responsibility before the law and the General Meeting of Shareholders for the accuracy and truthfulness of the attached documents.

Sincerely,

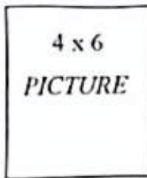
Attached Documents:

- Valid copy of ID/Passport/Business Registration Certificate;
- Copy of academic qualifications;
- Candidate's Curriculum Vitae;

....., April, 2025

NOMINATOR

(Signature, Company Seal, and
Full Name)



THE SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness



CURRICULUM VITAE

(For candidates nominated/elected as a member of the Board of Directors)

1. Full Name: Gender: Male/Female
2. Date of Birth: Place of Birth:
3. Nationality:
4. ID Card/Citizen ID/Passport No.: Date of Issue: / / Place of Issue:
5. Permanent Address:
6. Contact Number: Email:
7. Educational Background:
8. Professional Qualifications:
9. Employment History:

Time Period	Employment History, Career, and Positions Held (What position, where)	Notes

10. Current Position at Big Invest Group Joint Stock Company (if applicable):
.....

11. Other Positions Held at Other Organizations:

Company's Name	Address	Business Registration Certificate	Date/Place of Issue	Chức vụ	Tỷ lệ sở hữu cổ phần/ vốn góp

12. Shares Held (as of the Record Date) at Big Invest Group Joint Stock Company:

..... shares, accounting for % of charter capital, including:

+ Shares held as a representative of (State entity/strategic shareholder/other organizations):
.....

+ Individually owned shares:
.....

13. Commitments on Shareholding (if any):
.....

14. List of Related Persons of the Declarant:

[illegible]

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15. Related benefits to Big Invest Group Joint Stock Company (if any):

16. Conflicting interests with Big Invest Group Joint Stock Company (if any):

17. Conflicting interests with Big Invest Group Joint Stock Company (if any):

I hereby declare that the above statements are completely true. If they are incorrect, I accept full legal responsibility.

**CERTIFICATION OF LOCAL
AUTHORITIES OR WORKPLACE (IF
NECESSARY)**

DECLARANT
(signed, full name)

*Related persons as defined in Clause 23, Article 4 of the 2020 Enterprise Law, Clause 46, Article 4 of the 2019 Securities Law.



Ha Noi, ..., April, 2025



ANNOUNCEMENT

Re: Nomination of Board of Directors (BOD) members for the 2024 – 2029 term

Pursuant to:

- *The Enterprise Law No. 59/2020/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020, as amended and supplemented by Law No. 03/2022/QH15 passed on January 11, 2022, and its guiding documents;*
- *The Securities Law No. 54/2019/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on November 26, 2019, and its guiding documents;*
- *Law No. 56/2024/QH15 amending and supplementing certain provisions of the Securities Law, Accounting Law, Independent Audit Law, State Budget Law, Law on Management and Use of Public Assets, Tax Management Law, Personal Income Tax Law, National Reserve Law, and Law on Handling Administrative Violations;*
- *The Charter of Organization and Operation of Big Invest Group Joint Stock Company;*
- *The Internal Corporate Governance Regulations;*

The Board of Directors (BOD) of the Company hereby respectfully informs all shareholders about the nomination of BOD members for the 2024 – 2029 term at the 2025 Annual General Meeting of Shareholders (AGM) as follows:

- **Number of additional BOD members to be elected for the 2024 – 2029 term (expected):** 01 member.
- **Time and place of the election:** The election will take place during the 2025 Annual General Meeting of Shareholders.
- **Instructions for nominating candidates for election to the BOD, along with related documents/forms, are available on the Company's website.** Shareholders are kindly requested to carefully review these instructions to properly exercise their nomination rights in accordance with the Law and the Company's Charter.
- **The draft Regulation on working procedures and voting at the AGM will be published and posted on the Company's website by April 4, 2025, at the latest, and will be approved by the AGM before proceeding with the voting process.**

Sincerely,



**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD**

VO PHI NHAT HUY



Ha Noi, ..., April, 2025



GUIDELINES

Subject: Nomination of Additional Board Members for the Remaining Term of 2024
– 2029 at the 2025 Annual General Meeting of Shareholders

Pursuant to:

- The Enterprise Law No. 59/2020/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020, amended by Law No. 03/2022/QH15 passed by the National Assembly of the Socialist Republic of Vietnam on January 11, 2022, and other related legal documents;
- The Securities Law No. 54/2019/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on November 26, 2019, and other related legal documents;
- Law No. 56/2024/QH15 amending and supplementing several provisions of the Securities Law, the Accounting Law, the Independent Auditing Law, the State Budget Law, the Law on Management and Use of State Assets, the Tax Administration Law, the Personal Income Tax Law, the National Reserve Law, and the Law on Handling Administrative Violations;
- The Charter of Organization and Operations of Big Invest Group Joint Stock Company;
- The Internal Regulation on Corporate Governance;



The Board of Directors of Big Invest Group Joint Stock Company hereby announces the specific provisions regarding the nomination and election of additional Board members for the 2024-2029 term as follows:

I. BOARD OF DIRECTORS STRUCTURE FOR THE 2024 – 2029 TERM:

- Number of Board members to be elected (estimated): 01 member
- Term of Board members: 5 years, from 2024 to 2029

II. CRITERIA AND CONDITIONS FOR NOMINATING AND ELECTING BOARD MEMBERS FOR THE 2024 – 2029 TERM:

1. Criteria and conditions for being a Board member (according to Article 155 of the Enterprise Law 2020 and Article 25 of the Company Charter/Article 20 of the Internal Regulation on Corporate Governance):
 - a. Not falling under the categories specified in Clause 2, Article 17 of the Enterprise Law 2020;
 - b. Having professional qualifications and experience in business management or in the business field of the company and not necessarily being a shareholder of the company, unless otherwise specified in the company's Charter;

c. A Board member of the company may simultaneously serve as a member of the Board of Directors of up to 05 other companies;

d. For state-owned enterprises as defined in point b, Clause 1, Article 88 of the Enterprise Law and subsidiaries of state-owned enterprises as stipulated in Clause 1, Article 88 of the Enterprise Law, Board members must not be family members of the CEO and other managers of the Company or the person who appoints the managers of the parent company.

2. Nomination and Election of Board Members (according to Clause 5, Article 115 of the Enterprise Law 2020 and Article 21 of the Internal Regulation on Corporate Governance).

- a Shareholders or groups of shareholders holding from ten percent (10%) to less than twenty percent (20%) may nominate up to two (02) candidates; from twenty percent (20%) to less than thirty percent (30%) may nominate up to two (02) candidates; from thirty percent (30%) to less than forty percent (40%) may nominate up to three (03) candidates; from forty percent (40%) to less than fifty percent (50%) may nominate up to four (04) candidates; from fifty percent (50%) to less than sixty percent (60%) may nominate up to five (05) candidates; from sixty percent (60%) to less than seventy percent (70%) may nominate up to six (06) candidates; from seventy percent (70%) to less than eighty percent (80%) may nominate up to seven (07) candidates; and from eighty percent (80%) to less than ninety percent (90%) may nominate up to eight (08) candidates.

b. In the case that the number of Board candidates nominated and elected still does not meet the required number, according to Clause 5, Article 115 of the Enterprise Law, the current Board of Directors may introduce additional candidates or organize nominations according to the company's Internal Regulation on Corporate Governance and the Board of Directors' working regulations. The introduction of additional candidates by the current Board must be clearly announced before the General Meeting of Shareholders votes to elect Board members according to the law.

3. APPLICATION DOCUMENTS FOR NOMINATION AND ELECTION:

Shareholders or groups of shareholders holding the specified percentage as above, when nominating or electing candidates for the Board of Directors, must submit the following documents to the company either directly or by mail:

- Application for nomination or election to the Board of Directors (according to the attached form);
- Curriculum vitae of the candidate (according to the attached form);
- A copy of the candidate's legal identification documents;
- Minutes of the shareholder group meeting (in case the group of shareholders holds voting shares to nominate a Board member) (according to the attached form);
- A certified copy of the candidate's qualifications (if any).

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4. DEADLINE AND ADDRESS FOR SUBMITTING NOMINATION AND ELECTION APPLICATIONS:

To facilitate the organization and preparation of election documents, the company respectfully requests shareholders/groups of shareholders who meet the conditions for nomination/election to send their nomination/election documents as outlined in Section IV above to the Company before 5:00 PM on April 22, 2025. Original nomination/election documents (if not previously sent by direct mail or post) must be submitted directly to the Organizing Committee when registering to attend the General Meeting of Shareholders on April 27, 2025.

- Hanoi Office: 62/6 Khuc Thua Du, Dich Vong Ward, Cau Giay District, Hanoi, Vietnam
- Ho Chi Minh City Office: 35-37 Street No. 4, Trung Son Residential Area, Binh Hung, Binh Chanh, Ho Chi Minh City, Vietnam
- Phone: 0911888840 - Email: cskhbg.bigsuccess@gmail.com
- Contact: Mrs. Pham Vu Thien Yi - Position: Shareholder Relations
- Email: cskhbg.bigsuccess@gmail.com

Shareholders or groups of shareholders who do not submit the original election/nominations documents before the General Meeting of Shareholders will have their nominations/elections invalidated as per the Enterprise Law and the company's Charter.

Based on the nomination/election documents of shareholders/groups of shareholders and the accompanying documents from candidates, the Board of Directors will prepare and approve a list of qualified candidates to present to the General Meeting of Shareholders for election to the Board. If by 5:00 PM on April 22, 2025, the number of candidates nominated is less than the required number of Board members to be elected, the remaining candidates will be nominated by the Board or through an organization according to legal regulations and the company's Charter.

THE BOARD OF DIRECTORS CHAIRMAN OF THE BOARD OF DIRECTORS

Recipients:

- Shareholders;
- Published on the Company Website;
- Archive VT.

VO PHI NHAT HUY